

MINUTES OF THE ANNUAL MEETING
OF THE
BOARD OF TRUSTEES OF THE CORCORAN GALLERY OF ART
JANUARY 26, 1970

The Annual Meeting of the Board of Trustees of the Corcoran Gallery of Art was held at the Gallery at 10 o'clock on January 26, 1970. The meeting was called to order by Mr. Hamilton. The other members present were Mrs. Chase and Messrs. Bradley, Chapin, Finley, Gray, Kreeger and Thom.

Also present were Messrs. Jewett and Walsh, Secretary and Treasurer, respectively.

In the absence of objections, and there being no corrections suggested, the minutes of the Quarterly Meeting of the Board of Trustees held October 27, 1969, were approved as presented.

The President asked the unanimous consent of those present to consider the election of a Trustee to fill the existing vacancy. This consent was given by all members present. Mr. John H. Hall, Jr., was duly nominated for the vacancy and was unanimously elected. Mr. Hall then joined the meeting.

It was duly moved and seconded that the following be elected to serve as Officers of the Gallery. This motion was carried and the Chairman announced the following as having been elected to the positions opposite their names:

George E. Hamilton, Jr.	- President
Aldus H. Chapin	- Executive Vice President
David E. Finley	- First Vice President
Gordon Gray	- Second Vice President
Robert L. Walsh, Jr.	- Treasurer
Freeborn G. Jewett, Jr.	- Secretary
Walter Hopps	- Acting Director of the Gallery and Assistant Secretary
Frank D. Parulski	- Assistant Treasurer

Mr. Chapin explained that it would be appropriate to designate the terms of the members of the Board of Governors whose nomination had been approved at the meeting of the Board of Trustees on February 7, 1969, with additional nominations approved on October 27, 1969. He also requested authority to nominate Ray Hubbard as a Governor.

Following due consideration, the nomination of Mr. Hubbard was approved and the terms of the Board of Governors were established as follows:

Term Expires January, 1971

Marshall B. Coyne
Mones E. Hawley
Ray Hubbard
Hugh N. Jacobsen
John Kinard
Alice G. Korff
Acklyn Lynch
William Walton

Term Expires January, 1972

Clifford L. Alexander
Mrs. Philip W. Amram
Robert B. Eichholz
James O. Gibson
Mrs. Gilbert Hahn
Freeborn G. Jewett, Jr.
Cecil D. Kaufmann
Lloyd McNeill
Stanley Tempchin
Carleton B. Swift

Term Expires January, 1973

Janes Biddle
Robert Elliott
Lee M. Folger
James Harkless
Vincent Melzac
Maxwell Oxman
Mrs. Walter S. Salant
Adolph Slaughter
Robert L. Walsh, Jr.
Stanley Woodward

The President, Mr. Hamilton, and the Chairman of the Board of Governors, Mr. Chapin, reported that they had appointed the following members of the Board of Trustees and the Board of Governors to serve on the following Committees:

EXECUTIVE COMMITTEE

George E. Hamilton, Jr.
David E. Finley
Gordon Gray
Corcoran Thom

INVESTMENT COMMITTEE

Frederick W. Bradley
David Lloyd Kreeger
Corcoran Thom - *Edna C. Harrison*

Mr. Chapin requested authority to appoint Mr. Eugene Myers to a newly-created post of Vice-President for Management and to name Mr. Roy Slade as Dean of the Art School. Following a discussion of their respective qualifications and the proposed duties of the two offices, these appointments were unanimously approved and the new post of Vice-President for Management was authorized.

Mr. Hamilton referred to the proposed modifications of the By-Laws which had been presented to and discussed at the Quarterly Meeting of the Board of Trustees on October 27, 1969. Mr. Bradley suggested that the September 17, 1969, draft, which had been presented to the meeting, be amended to indicate that the Committee on the Art School shall be subject to the authority of the Board of Trustees (Section C, paragraph IV). With the foregoing modification, the By-Laws were approved as presented.

Mr. Walsh presented his letter of January 26, 1970, which showed a book value of investments in the Consolidated Endowment Fund aggregating \$3,468,088.04. His letter reported that there had been a total of expenses over income in 1969 of \$189,793.28; budget expenses exceeded income by \$172,497.54. The budget expenses of \$675,385.94 exceeded the budget of \$610,450 by \$64,935.91 (110.6%).

The Treasurer's Report showed that the School of Art had an excess of income over expenses amounting to \$8,147.46 for the fiscal period September 1, 1969, through December 31, 1969.

The aforesaid reports of the Treasurer were approved as presented. Mr. Bradley then excused himself from the meeting.

Mr. Chapin presented a proposed budget for 1970, which called for expenditures of \$779,117 for the Gallery and Clark Wing and estimated income of \$596,500, resulting in a proposed deficit of \$182,617.

Mr. Chapin explained the various items contained in the budget and expressed his hope that it would be possible to increase the income through a more concentrated fund-raising program, as well as through reliance upon assistance from governmental sources, particularly the Government of the District of Columbia. Mr. Thom noted his concern regarding the presentation of a deficitary budget, which he felt could only be justified because the Gallery is in a period of growth and experimentation. Mr. Hamilton stated that it would undoubtedly be necessary to cut back on expenses in future years unless new sources of financing could be developed. Mr. Gray conditioned his support for the proposed budget on no change taking place during the year in the policy regarding application of income from the School of Art to help finance Gallery and Clark Wing deficits.

COMMITTEE ON WORKS OF ART

James Biddle
Robert H. Elliott
David E. Finley - Chairman
James Harkless
Walter Hopps (Staff)
David Lloyd Kreeger
Vincent Melzac - Vice-Chairman
Stanley Woodward

ART SCHOOL COMMITTEE

Mrs. Philip W. Amram
Mrs. G. Howland Chase
Robert B. Eichholz
Gordon Gray - Vice-Chairman
Hugh N. Jacobsen
Mrs. Alice G. Korff
Acklyn Lynch
Lloyd McNeil
Mrs. Walter S. Salant
Roy Slade (Staff)
Carleton B. Swift, Jr. - Chairman

BUILDINGS & GROUNDS COMMITTEE

Mrs. Philip W. Amram - Vice-Chrmn.
James Biddle
Frederick M. Bradley - Chairman
Moussa Domit (Staff)
Roy Slade (Staff)
Robert L. Walsh, Jr.
William Walton

FINANCE COMMITTEE

Clifford L. Alexander
Marshall B. Coyne
Lee M. Folger - Vice-Chairman
Mones E. Hawley
Maxwell Oxman
Frank Parulski (Staff)
Corcoran Thom - Chairman
Robert L. Walsh, Jr.

DEVELOPMENT & MEMBERSHIP COMMITTEE

Mrs. G. Howland Chase
Marshall B. Coyne
Lee M. Folger
Mrs. Gilbert Hahn
John H. Hall, Jr.
Freeborn G. Jewett, Jr. - Chairman
Cecil D. Kaufmann
Mrs. Alice G. Korff
Mrs. Jillian Poole (Staff)
Mrs. Richard Powell - Ex officio
Adolph Slaughter
Stanley Tempchin
Corcoran Thom

SPECIAL PROJECTS COMMITTEE

Aldus H. Chapin
Robert H. Elliott - Chairman
James O. Gibson
Walter Hopps (Staff)
Hugh N. Jacobsen
John Kinard
David Lloyd Kreeger - Vice-Chairman
Acklyn Lynch
Stanley Tempchin

Mr. Thom presented a list of proposed increases in the salaries of the principal members of the staff of the Gallery, including those of Messrs. Chapin, Hopps, Myers and Parulski.

Following due consideration, the proposed salaries presented by Mr. Thom were approved, as was the proposed budget for the Gallery and the Clark Wing. The latter was increased to include a \$20,000 contribution to the operating expenses of the Corcoran Graphics Workshop.

The proposed 1970 budget of the Corcoran Graphics Workshop, calling for expenditures of \$80,000, was approved as presented.

Mr. Chapin explained that authorization was required for the filing of an application for an urban renewal demonstration grant under Section 314 of the Housing Act of 1954. The following was duly approved:

WHEREAS the Secretary of the Department of Housing and Urban Development is authorized under Section 314 of the Housing Act of 1954, as amended, to make urban renewal demonstration grants to assist public bodies in developing, testing, and reporting methods and techniques, and carrying out demonstrations and other activities for prevention and elimination of slums and blight; and

WHEREAS it is in the public interest that the Trustees of the Corcoran Gallery of Art avail itself of this financial assistance to carry out the urban renewal demonstration project generally described as Catalog for the Paolo Soleri Exhibition.

WHEREAS it is recognized that the Federal contract for such financial assistance pursuant to said Section 314 will impose certain obligations and responsibilities upon the Trustees of the Corcoran Gallery of Art and will require among other things the provision by it of the local share of project cost and other local obligations and responsibilities in connection with the undertaking and carrying out of the project; and

WHEREAS Title VI of the Civil Rights Act of 1964, and the regulations of the Department of Housing and Urban Development effectuating that Title, provide that no person shall be discriminated against because of race, color, or national origin in the carrying out of the urban renewal demonstration project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE CORCORAN GALLERY OF ART, That the filing of an application on behalf of the Trustees of the Corcoran Gallery of Art for an urban renewal demonstration grant under said Section 314 in the amount of Ten Thousand Dollars (\$10,000.00) for undertaking and financing the project is hereby approved, that the United States of America and the Department of Housing and Urban Development be, and they hereby are, assured of full compliance by the Trustees of the Corcoran Gallery of Art with the regulations of the Department of Housing and Urban Development effectuating Title VI of the Civil Rights Act of 1964, and that the Executive Vice President is hereby authorized and directed to execute and to file such application with the Department of Housing and Urban Development, to provide additional information and to furnish such documents as may be required by said Department, to execute such contracts as are required by said Department, and to act as its authorized correspondent.

There being no further business to come before the Executive Session of the Board of Trustees, the following were invited to participate in the remainder of the meeting:

Walter Hopps, Acting Director of the Gallery and Assistant Secretary

Eugene Myers, Vice President for Management

Frank D. Parulski, Assistant Treasurer

Mrs. Richard A. Poole, Manager of Development

Mrs. Richard Powell, Chairman of the Women's Committee

Mr. Donald E. Smith, Consultant to Manager of Development

Mr. Chapin described the Capital Fund Drive timetable, copies of which had been distributed to those present, which called for updating the 1967 architectural survey prepared by the Gallery's architects and for commencement of a program of prospect identification and research. Mr. Chapin reported that the architects estimated their fee to update the 1967 survey at \$4,800, while Mrs. Poole estimated that approximately \$15,500 would be required for expenses of the Consultant, for representation, and for salaries of additional clerical personnel.

Mr. Hamilton reported that a friend of the Gallery had offered to underwrite to the extent of \$15,000 the 1970 expenses relating to the eventual Capital Fund Drive.

This page was intentionally removed due to a research restriction on all Corcoran
Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

This page was intentionally removed due to a research restriction on all Corcoran
Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

CORCORAN GALLERY OF ART
BOARD OF TRUSTEES ANNUAL MEETING
JANUARY 26, 1970

A G E N D A

EXECUTIVE SESSION

- (1) Approval of the minutes of the Quarterly Meeting held on October 27, 1969.
- (2) Election of officers of The Corcoran Gallery of Art, to include the President, Executive Vice President, First Vice-President, Second Vice-President, Treasurer, Secretary, Acting Director of the Gallery, Dean of the School, and Assistant Treasurer.
- (3) Election of new Trustee.
- (4) Re-election of Governors whose terms expire with this meeting, and consideration of Ray Hubbard as a candidate.
- (5) Personnel shifts within the Corcoran complex.
- (6) Approval of By-Laws discussed at October 27, 1969, meeting of the Trustees.
- (7) Approval of the Gallery Budget for 1970.
- (8) Approval of the Budget for the Corcoran Gallery/Dupont Center for 1970.

REGULAR SESSION

- (1) Approval by the Trustees of the Resolution of the Trustees of the Corcoran Gallery of Art Authorizing the Filing of an Application for an Urban Renewal Demonstration Grant.
- (2) Discussion of proposed time-table for Capital Fund Drive:
 - a) Provision of funds for revision of Architectural Survey;
 - b) Approval of preliminary budget.
- (3) Treasurer's letter of transmittal.
- (4) Reports on the Operation of the Budget.
- (5) Resolution of thanks for gifts received during the past quarter (see attachment).

CONTINUED

(6) Approval of Quarterly Reports:

- a) The Director;
 - 1) The Curator
 - 2) The Registrar and Restorer
 - 3) The Dupont Center
 - 4) The Curator of Education
 - 5) Buildings and Grounds
 - 6) Publications and Rental Gallery
 - 7) Special Projects
- b) The Dean of the Art School;
- c) Manager of Development and Report of the Membership Secretary;
- d) Manager of Public Relations.

(7) Other business.

AGENDA

*File
Jan 26
Trustees
Folder*

Mr. Chapin

1. Financial statement (very general) re. need for operating funds and capital funds and what is being done about it:
 - a) Poole and her office
 - b) Chapin's own activities re. fund raising
 - c) Consultation and its two-fold purpose: development and capital.
Introduce Mr. Smith
2. Need for a case statement.
 - a) The Gallery program under study
 - b) The School program under study
3. Timetable for planning
 - a) Architectural Survey

Mrs. Poole

1. Review of current annual/membership program and development activities.
2. Planning for future annual giving programs including proposed personal solicitation for renewals and upgrading of memberships and new member solicitation, increased efforts for special gifts and the beginning of annual corporate support program.
3. Staffing for combined job.
4. Costs estimates.

Mr. Smith

What has to happen for a campaign to go and to succeed

- | | |
|--------------------------------------------------|---------------------------------------|
| 1. Time to get ready | 7. Leadership; for working and giving |
| 2. Staff to get ready and to conduct campaign | 8. Trustee, Governors commitment |
| 3. Internal and external relations in order | |
| 4. A solid, saleable case | |
| 5. Prospect identification and research (rating) | |
| 6. Determine feasibility and goal | |

This page was intentionally removed due to a research restriction on all Corcoran
Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

January 19, 1970

M E M O R A N D U M

TO: Trustees

FROM: George E. Hamilton, Jr.

Attached is the agenda for the Annual Meeting of the Trustees of The Corcoran Gallery of Art, to be held at 10 a.m. on Monday, January 26. There is a great deal of material to be covered in the Executive Session. For this reason, I am appending to the agenda the Quarterly Reports of the Acting Director of the Gallery, the Dean of the Art School, and the Manager of Development. Also for the purposes of the Executive Session, you will find the following items:

- 1) the Minutes of the Quarterly Meeting held on October 27, 1969;
- 2) proposed By-Laws, which were presented to and explained at the meeting of the Board on October 27, 1969;
- 3) the previous Architectural Survey, which will be discussed at the Board meeting.

An up-to-date list of the Board of Governors is also attached for your information.

BOARD OF GOVERNORS TERMS

Slate to be elected January, 1970

Term Expires January, 1973

James Biddle
Robert Elliott
Lee M. Folger
James Harkless
Vincent Melzac

Maxwell Oxman
Mrs. Walter S. Salant
Adolph Slaughter
Robert L. Walsh
Stanley Woodward

CANDIDATE FOR BOARD OF GOVERNORS

(three year term)

RAY HUBBARD

Ray Hubbard is Vice President for Programming and Production for the Post-Newsweek Stations, including WTOP-AM-FM-TV, Washington; WJXT, Jacksonville, Florida; WLBW-TV, Miami; and WCKY, Cincinnati. In this capacity he is in over-all charge of what is aired on all six stations, and serves as an officer in Post-Newsweek Stations, Inc. and Post-Newsweek Stations, Florida, Inc.

He joined the Post-Newsweek company in January, 1969, after four years as National Television Program Manager and Executive Producer-Public Affairs for the Westinghouse Broadcasting Company (Group W). Prior to his assignment with the Westinghouse headquarters staff in New York City, he was with KPIX, San Francisco, as Program Manager and WBZ-TV, Boston, as Assistant Program Manager. He entered broadcasting at the San Francisco station as art director and production manager in 1951. Mr. Hubbard's first employment was as a teacher of art, in the Sequoia High School, Redwood City, California. He was the youngest teacher ever accredited by the State of California.

Mr. Hubbard is a graduate of the California College of Arts and Crafts, Oakland and has a masters degree in Theater Arts and Broadcasting Communications from Stanford University.

In addition to his regular assignments, Mr. Hubbard has produced various special program projects for the Westinghouse Broadcasting Company starting in 1954. Included were six Industrial Conferences on Education and Public Service Broadcasting. He produced the Benny Goodman show at the American Pavilion Theater at the 1958 Brussels World's Fair.

Television programs produced by Mr. Hubbard have won the following national awards:

- The Dupont Award
- The George Foster Peabody Award
- The National Academy of Television Arts and Sciences Emmy
- The National Conference of Christians and Jews Award
- The Robert E. Sherwood Award, Fund for the Republic
- The Thomas Alva Edison Foundation Award
- The Freedoms Foundation Award
- The Associated Press Award
- The American Bar Association Gavel Award
- The American Legion's Golden Mike Award
- Various Awards from Ohio State University

Films written and produced by Mr. Hubbard are in the permanent collections of the Museum of Modern Art Film Library, New York City; Eastman House, Rochester, New York; Library of Congress, and the University of California at Berkeley.

Mr. Hubbard is the author of "Programming the Local Television Station."

He is a collector of decorative objects specializing in pioneers of contemporary design starting with the 19th century Esthetics movement in England. Since 1955 he has assembled an outstanding collection of Tiffany lamps, candleholders, glass and bronze.

He has a personal library of 300 to 400 books on the history of motion pictures. He has donated to the Library of Congress two rare English technicolor film prints by Alexandra Korda: "The Jungle Book" with Sabu and "The Drum."

Mr. Hubbard's hobby is looking at buildings. He has probably seen every major building by Richardson, Sullivan and Wright in the United States.

Mr. Hubbard and his family live in Potomac, Maryland and raise championship Bouviers des Flandres dogs. They own a vineyard in northern California on which they raise varietal wine grapes and prune and pear orchards.

Mr. Hubbard's family is active in crafts. They have their own kiln and potters wheel and they weave on a loom especially designed and built for them in California. Mr. Hubbard also is a bookbinder and makes jewelry for his wife.

January 15, 1970

MEMORANDUM TO: Aldus Chapin and Trustees, The Corcoran
Gallery of Art

FROM: Walter Hopps, Acting Director

SUBJECT: Rationale for Updating the Architectural
Survey of July 15, 1970 (Faulkner Report)

Reappraisal and updating of the Faulkner report seems essential for the following reasons:

- 1) Cost schedules on all phases of work have gone up and may affect particularly "Stages of Work."
- 2) Current and projected Gallery policy as well as costs would undoubtedly affect "Stages of Work."
- 3) Gallery staff structure has both changed somewhat and expanded since the report was drafted. This fact and a realistic consideration of any future staff expansion needs some consideration in light of Faulkner's office plan.
- 4) Additional considerations of public accommodations beyond that given in the Report is required. (By public accommodations (both for the Gallery and the Art School) I mean lounge areas for both public and staff, rest rooms, food service facilities for students, staff and faculty, and a definite projection for at least minimal catered service for the public.
- 5) Further consideration of parking facilities for Gallery staff and school faculty is required. Taking into account the period prior to "future school" annex.
- 6) Relation of certain permanent remodeling (such as new Gallery store) which has been undertaken since the report will effect some changes in Faulkner's overall plan.
- 7) Consideration of the new structure (Union building) to the west of the Corcoran property must be given as this bears upon Faulkner's existing plan for the "future school" as well as immediate questions of the Corcoran's exterior land use (parking, sculpture garden, etcetera.)
- 8) Several current problems involving expensive facilities require coordination with Faulkner's master architectural survey. For example: permanent location of clay mixing machinery for ceramics department.

January 13, 1970

MEMORANDUM TO: Aldus Chapin and Trustees, The Corcoran
Gallery of Art

FROM: Roy Slade, Associate Dean for Academic Affairs

SUBJECT: Rationale for Updating the Architectural
Survey of July 15, 1967 (Faulkner Report)

Since 1967, policy and programs at The Corcoran School of Art have changed, and such developments lead to the need for reassessment of the Faulkner Report.

Allocation of space and studio requirements needs to be reconsidered. Under the suggestions in the Faulkner Report, it appears that the school actually loses space. In fact, four studios and the art shop are lost, and the large entrance area and one studio are gained.

Need is for more space, particularly with the introduction of the Foundations Program in 1970 and the expansion of the professional program.

Specific criticisms could be made of the Report. Other than the need for more studios, there is no storage space, no student lounge, and no faculty room. Other inadequacies make for a justification in review and updating.

The estimates of cost with the changing school program are further reasons for a joint discussion between school and gallery on their requirements today.

RS/cz

THE
CORCORAN
SCHOOL
OF ART

17 January 1970

Mr. Aldus Chapin
Executive Vice President
The Corcoran Gallery of Art
Washington D.C. 20006

Dear Mr. Chapin:

The Dean of The Corcoran School of Art
begs to submit the following report cover-
ing the period of September 1, 1969 through
December 31, 1969.

Respectfully,

Eugene E. Myers

Eugene E. Myers
Dean

TABLE OF CONTENTS

Enrollment.....	1
Faculty.....	1
Administrative Changes.....	2
Curriculum Innovations.....	2
Publications.....	2
Projects.....	2
Relations with George Washington University.....	2
School Gallery Exhibits.....	2
Individual Faculty Exhibits and Activities.....	3 & 4
Activities of the Dean and Administration.....	5 & 6
Student Activities and School Events.....	7
Lecture Programs and Guests.....	8

ENROLLMENT, 1969 FALL SEMESTER

1129 Corcoran registrations (534 students) and 341 GWU registrations (271 students), a total of 1470 registrations and 805 students in the day and evening school compared to 1784 registrations and 912 students fall semester 1968.

Saturday School registered 387 students compared to 405 registrations fall term 1968.

The Columbia Division has 128 students registered in its combined day and evening and Saturday programs compared to 16 students fall semester 1968.

FACULTY

The following comprise the faculty of the Art School, fall term 1969-70:

Day and Evening School:

Harold Baskin	Samuel Holvey	Victor Robison
Leon Berkowitz	Jerry Lake	Alexander Russo
William Christenberry	Blaine Larson	Charles Scheer
Donald Corrigan	Jack Lefkowitz	Berthold Schmutzhart
Thomas Downing	William Lombardo	Rona Slade
William Dutterer	Krystyna Marek	Roy Slade
Robert Foster	Ed McGowin	Robert Stackhouse
Eugene Frederick	Robert Newmann	Brockie Stevenson
James Giampaoli	Ramon Osuna	Joseph Taney
Teruo Hara	Jack Perlmutter	James Twitty
		Frank Wright

Saturday School:

William Christenberry	Trew Higbee
Michael Clark	Robert Horning
Eleni Demetriou	Blaine Larson
Richard Dempsey	Roslyn Logsdon
Allen Evry	Suzanne O'Conner
Thomas Green	Elliott Thompson
	Ken Wade

Columbia Division:

Evelyn Dyer, Director
William Denner
Nancy Joy
Toby Selig
Roger Speidel
Vince Stuart
Nancy Thompson

ADMINISTRATIVE CHANGES

Amanda Potterfield, Hollins College 1969, was appointed Alumni and Placement Secretary September 1969. Jeanne Vezina from Providence College was appointed Secretary to the Dean in November 1969.

CURRICULUM INNOVATIONS

A new course entitled "History of Ideas in Western Civilization" was offered in the fall semester. Plans were made to implement the Foundations Program for the Spring 1970 semester.

PUBLICATIONS

1970 Summer School Brochures Stephenson's Lithograph, 14,000 copies at \$899.00 plus \$150.00 for artwork and \$30.00 for inserted letter. Distributed to: 2600 names on school mailing list by Nancy Pritchett, Inc., 2700 distributed to National Education Association eastern membership, requests, and the remainder kept on hand for office use.

PROJECTS:

Alumni

A letter and questionnaire were sent to the alumni from the years 1967-68 and 1968-69 in an effort to continue communication with former students of The Corcoran School of Art.

Placement

The Placement Officer functions as a liaison between employers and Corcoran students. Job information is made available to the students and frequent correspondence with employers and potential employers is maintained.

RELATIONS WITH GEORGE WASHINGTON UNIVERSITY

Continuing.

SCHOOL GALLERY EXHIBITS

The new School Gallery was opened and a series of exhibitions held throughout the semester, commencing with a show of faculty work and culminating with a series of student exhibitions.

INDIVIDUAL FACULTY EXHIBITS AND ACTIVITIES

WILLIAM CHRISTENBERRY: Exhibition of Washington painters at the Ringling Museum in Sarasota, Fla. in December.

DONALD CORRIGAN: One-man show at Henri Gallery in Washington in September.

ALLEN EVRY: Lectured to Montgomery College art students on "Art Today" on December 17. Exhibited in Sandy Spring, Maryland, November 15-31.

SAMUEL HOLVEY: Represented in the Franz Bader Gallery group Christmas show in December.

JERRY LAKE: Cover photo for GW year book. Photo essay for GW magazine on pollution. Photos for New York movie soon to be released, "End of the Road".

JACK PERLMUTTER: One-man show of paintings at the Agra Gallery, Washington, October 1-21. One-man show of graphics at the Troups Gallery, Dallas, Texas and in Depauw, Indiana. Lectured at the Norfolk Museum, Norfolk, Virginia, on "Art and Its Changing Scene", October 27.

At the request of Mrs. Mary Frances Pearson, Chairman of the Arts Committee at The George Washington University Hospital, Jack Perlmutter chose twenty-five original prints from the work of Graphics Dept. students for the hospital. Of these, ten were purchased and fifteen donated, and they now hang in some of the more frequented offices at GWUH.

Jack Perlmutter asked Mrs. Krystuna Marek to assemble fifty prints created by Corcoran students of the Graphics Dept. last semester, and on October 9, they were donated to the Belle Willard School, Fairfax, Virginia.

VICTOR ROBISON: Provided illustrations (B & W photographs of paintings and engravings) for Naval Documents of the American Revolution, Volume IV, published by the Department of the Navy, September, 1969.

ALEXANDER RUSSO: One-man show, Loredel Galleries, Ltd., Huntington, Long Island, N.Y., November 1-30, 1969. One-man show, Arts Club of Washington, November 28-December 18, 1969.

BERTHOLD SCHMUTZHART: Has been invited again to serve as juror of sculpture for the Scholastic Art Awards, conducted nationally by Scholastic Magazines, Inc. One-man sculpture show, Earlham College, Richmond, Indiana, Nov. 1-15, 1969. Lectures and demonstrations, Earlham College, Nov. 2-4, 1969. Two sculptures are shown in the 1970 calendar "ART IN WASHINGTON". One woodcarving is currently exhibited at the National Collection of Fine Arts in Washington. Has been commissioned to sculpt fourteen Cross Stations, in bronze, for a church in Detroit - to be complete in December 1970. Represented in Franz Bader Gallery group Christmas show in December.

VINCENT STUART: Instructor in Graphics at Columbia, exhibited his etchings at Antioch College, October 28 through November 20.

JAMES TWITTY: Represented in the Franz Bader Gallery group Christmas show in December.

ACTIVITIES OF THE DEAN AND ADMINISTRATION

The newly formed Corcoran School of Art Committee of Trustees and Governors on the Art School was addressed by Dean Myers and Associate Dean Slade at the first luncheon/meeting on December 17, in the Art School Library. The members include: Mr. Carleton B. Swift Jr. (Chairman), Mr. Gordon Gray (V. Chairman), Mrs. G. Howland Chase, Mrs. Phillip W. Amram, Mr. Acklyn Lynch, Mr. Hugh N. Jacobsen, Mr. Robert B. Eichholz, Mrs. Walter S. Salant, Mr. Lloyd McNeill, and Mrs. Alice G. Korff. The Art School contacts include: Dean Eugene E. Myers, Associate Dean Roy Slade, and Registrar and Director of Admissions Mrs. Marie Frost Hunter.

Dean Myers was elected to the Board of Directors of the World Arts Foundation in October 1969.

In December the Dean visited the Minneapolis School of Art to discuss art school administration and programs with their staff and faculty.

Roy Slade, Associate Dean for Academic Affairs, attended the annual conference of the National Association of Schools of Art in Los Angeles, California from October 22-25, 1969. At the conference he met with many art school administrators to discuss policies and curriculums.

Associate Dean Slade lectured on "British Art Today" at Scripps College, Claremont, California, Wednesday, October 22; at the English Speaking Union, Baltimore, Thursday, November 20; and at the English Speaking Union, Savannah, Monday, December 1. He lectured on "Ideas in Art Education Today" at the Women's National Democratic Club on December 4, 1969.

From October 8-11, Mrs. Marie Frost Hunter, Registrar and Director of Admissions, attended the annual conference of the National Association of College Admissions Officers. At the conference she attended several seminars on such topics as: "Admissions Officer-Registrar: Continuum or Dicotomy"; "Innovation or Faddism"; "Who Really Gets Fianancial Aid"; and "Compensation, Budget, and Management Among Admissions Officers". She also participated in several informal discussions on school administration.

On December 17, 1969, Evelyn Dyer, Director of the Columbia Division, attended a briefing session held in Columbia, Maryland for officials of the Department of Health Education and Welfare. She participated in a panel composed of Dr. Morris Keeton, Director of Antioch at Columbia; Dr. Thomas Goedeke, Superintendent of Howard County Schools; and Dr. William Towle, Director of the John Hopkins University program at Columbia. She spoke about the programs of the Columbia Division of The Corcoran School of Art.

Recruiting

In November letters were sent out by Dean Myers stating that members of the staff of the Corcoran School of Art would be available to attend "College Night" Programs. These letters were sent to 30 area high schools in Maryland, D.C., and Virginia.

On November 5, 1969, Michael Martin, Assistant to the Dean, went to Parkdale High School in Riverdale, Maryland to participate in their College Night Program. This marks an acceleration of The Corcoran School of Art public contact and recruiting program. At the invitation of Dr. Sager, principal, and the guidance department, Mr. Martin presented the admissions requirements for and information concerning The Corcoran School of Art Diploma Program, The Saturday Program and The Corcoran School Abroad. As part of the program slides were shown of the school and the school abroad program.

On November 18, Mr. Martin went to the Oxon Hill Branch of the Prince George's County Library to attend their College and Career Night. At this program students sat with counselors and discussed admission requirements, programs of the school, and career possibilities.

On December 5, 1969, Mr. Martin went to Oxon Hill High School to attend a career day. The program began with an assembly addressed by Annabelle Ferguson, Supervisor of Guidance for Prince George's County Schools. After the assembly, Mr. Martin met with approximately 120 students in four groups and spoke to them concerning admission requirements and programs of C.S.A. and career opportunities after graduation, especially in Advertising Design.

Accreditation

At the suggestion of Dean Myers, Michael Martin began discussions with local school systems to determine the possibility of having Corcoran School of Art Saturday School and Summer Programs for young people accepted for high school credit. On December 11, Dr. Tarrallo, Assistant Superintendent of Montgomery County Schools, advised the Dean's Office that Montgomery County was interested in the proposal and suggested that a member of the C.S.A. administration consult with the county art education supervisors. During December, Michael Martin and the art supervisors finalized the procedures. Beginning with the Spring Semester of 1970, Corcoran School of Art Saturday and Summer Courses will be accepted by Montgomery County Schools for high school credit.

Negotiations are currently under way with Howard County schools concerning a similar program with the Columbia Division. D.C. Public Schools and Arlington Public Schools are considering adopting the Montgomery County plan.

STUDENT ACTIVITIES AND SCHOOL EVENTS

The Corcoran students have elected new Student Council officers for the 1969-70 academic year, with Brad Sanders, president; Vanessa Guerin, vice-president; Nancy Burns, secretary; and Connie Reed, treasurer.

The Student Council sponsored an Indian Dinner on October 29.

The Student Council also sponsored a weekly workshop in movement, a dance class led by Dolores Stackhouse.

The Ceramics Department sponsored an exhibition and sale of student work on December 16 and 17. Some graphics students displayed and sold prints at the same time. Ten per cent of the profits from the Ceramics sale are donated to the "Ceramics Sale Scholarship Fund". The recipients of this year's donated funds are Tarko Goto, \$200.00, and Steve Robertson, \$150.00.

The annual student Christmas party was held on the evening of December 20 at the school.

Under the auspices of the Student Council of the Corcoran School of Art and coordinated by Roberta Jeffreys, a series of four evenings were dedicated to the showing of major films of the silent cinema. Along with the films there were talks by distinguished personalities connected with cinematography. This series was also part of the curriculum offered to the students of the film making class. It is the hope that this will just be the beginning of a series of film entries that will span cinematography from its beginning to the present.

This series included: "The beginning of the British Film", "Early Lumiere Films", and "Edwin S. Porter: Five Films" discussed by Michael Webb, American Film Institute (December 8); "The Birth of a Nation" discussed by David Shepard, American Film Institute (December 10); Carl-Theodor Dreyer's "Leaves from Satan's Book" discussed by Dr. Jose Gomez Sicrez, Chief of the Division of Visual Arts of the Pan American Union (December 15); And Sergei Einstein's "Potemkin" discussed by Paul Spehr of the Library of Congress' motion Picture department (December 17).

LECTURE PROGRAMS AND GUESTS

Since the inauguration of the Wednesday Noon Events series and the guest lecture program on October 1, approximately 2,700 people have attended events sponsored by the school, including films, lectures, guest seminars and workshops.

The Wednesday Noon Series is a lecture and demonstration scheduled for every Wednesday throughout the academic year. Each event lasts for approximately thirty minutes, and includes either a demonstration, show of slides, or discussion of work viewed by the students and members.

In the past three months, participants have been: Don Corrigan discussed his show at the Henri Gallery (October 1); Sam Gilliam (October 8), Rockne Krebs (October 22) and Ed McGowin (November 5) individually discussed their work in the Gilliam, Krebs, McGowin show at the Corcoran Gallery; Ramon Osuna showed his film "Easter Island" (October 29); Alex Morse coordinated a discussion of urban design with the architectural exhibition in the Corcoran Gallery (November 25). Leon and Ida Berkowitz gave a presentation on the poetry of painting (November 26). Colin Greely talked with students about his philosophy of art as demonstrated by his show at the Henri Gallery (December 2). Jack Perlmutter lectured on the techniques of printmaking (December 10), and Tom McGlauchlin demonstrated his art of glassblowing (December 15).

Other guest artists not part of the regular Wednesday series included: Luis Ferdinand Benedit (November 23) an Argentinian artist whose show at the Pan American Union was visited by students. Mon Levinson (November 24) New York artist, currently showing in the "Plastic Presence" organized by the Jewish Museum; Eric Atkinson (December 8) British artist, currently Head of Studies at Fanshawe College in London, Ontario; and Ken Wade, a Washington artist (week of December 1), who lectured and gave special problems to advanced painting students.

The Registrar submits the following report covering routine business for the period October 1-December 31, 1969.

ACCESSIONS

Paintings:

Jack Bush	<u>Spain No. 1, oil (1969.41.1)</u> Gift: Mr. Vincent Melzac 3669 Military Road North Arlington, Virginia Value: \$1,500.00
John Button	<u>The Lake, oil (1969.27)</u> Gift: Mrs. Roy C. Markus through The Friends of the Corcoran Value: \$750.00
Clarence Carter	<u>Over and Above No. 21, oil (1969.28)</u> Gift: Mr. & Mrs. Joseph J. Akston New York, New York Value: \$4,000.00 (to be considered for exchange)
Thomas Downing	<u>Fold Twelve, acrylic (1969.29)</u> Gift: Thomas Downing 2900 Connecticut Avenue N.W. Washington, D.C. Value: \$7,500.00
Thomas Downing	<u>Ring Three, acrylic (1969.41.2)</u> Gift: Mr. Vincent Melzac 3669 Military Road North Arlington, Virginia Value: \$3,000.00
Dean Fleming	<u>Atlantis, enamel on masonite (1969.35)</u> Purchase: Mr. & Mrs. David L. Kreeger Purchase Award from the 31st Biennial Paula Cooper Gallery 96 Prince Street New York, New York Price: \$1,800.00
Cleve Gray	<u>To The Milwaukee 14, liquitex (1969.40.2)</u> Gift: Cleve Gray Cornwall Bridge, Connecticut Value: \$3,000.00
Ida Kohlmeier	<u>Slatted, oil (1969.31)</u> Anonymous Gift: Mr. & Mrs. David Heath 62 Ponce de Leon Avenue S.E. Atlanta, Georgia Value: \$2,500.00

ACCESSIONS

Paintings, continued:

John McLaughlin	<u>No. 18, 1966, oil (1969.23)</u> Gift: The Women's Committee of The Corcoran Gallery of Art Value: \$2,250.00
Howard Mehring	<u>Untitled, acrylic (1969.41.3)</u> Gift: Mr. Vincent Melzac 3669 Military Road North Arlington, Virginia Value: \$2,500.00
Richard S. Meryman	<u>Portrait of Ruth Weitkamp, oil (1969.32)</u> Gift: Estate of Alice M. Weitkamp Cincinnati, Ohio Value: \$400.00
I. Rice Pereira	<u>The Circumnavigation of the Sphering of the Poles, oil (1969.24)</u> Gift: The Associates of The Corcoran Gallery of Art Value: \$7,000.00
Ammi Philips (attr.)	<u>Portrait of a Gentleman, oil (1969.33.1)</u> Gift: Elizabeth Luessenhop 1115 Litton Lane McLean, Virginia Value: \$8,000.00 (to be appraised after restoration)
Ammi Philips (attr.)	<u>Portrait of a Lady, oil (1969.33.2)</u> Gift: Elizabeth Luessenhop 1115 Litton Lane McLean, Virginia Value: \$8,000.00 (to be appraised after restoration)
Maurice Prendergast	<u>Summer Day, New England, ^{Watercolor} oil (1969.37.2)</u> Gift: Mrs. Margaret M. Hitchcock 31 Hitchcock Lane Old Westbury, Long Island, New York Value: \$12,500.00
Paul Reed	<u>In and Out - B, acrylic (1969.39)</u> Gift: Paul Reed 3541 North Utah Street Arlington, Virginia Value: \$2,000.00

ACCESSIONS

Paintings, continued:

Paul Sarkisian	<u>No.2, Untitled, acrylic (1969.44)</u> Purchase: Paul Sarkisian 319 West Ventura Street Altadena, California Price: \$3,500.00
Salvatore Scarpita	<u>Harpoon Rack No. II, shaped canvas (1969.34)</u> Gift: Michael Goldberg 222 Bowery New York, New York Value: \$1,500.00
Richard Tuttle	<u>Red Canvas, dyed canvas (1969.38)</u> Gift: Eric Green 310 East 55th Street New York, New York Value: \$1,500.00
Maurice Utrillo	<u>Consulat d'Auvergne, Rue Norvins, oil (1969.37.5)</u> Gift: Mrs. Margaret M. Hitchcock 31 Hitchcock Lane Old Westbury, Long Island, New York Value: \$33,333.00

Drawings and Watercolors:

Juan Downey	<u>Against Shadows, mixed media (1969.25.2)</u> Gift: Mr. and Mrs. Barrett Linde 220 7th Street S.E. Washington, D.C. Value: \$90.00
Juan Downey	<u>Do Your Own Concert, mixed media (1969.25.5)</u> Gift: Mr. and Mrs. Barrett Linde 220 7th Street S.E. Washington, D.C. Value: \$150.00
Juan Downey	<u>The White Box, mixed media (1969.25.7)</u> Gift: Mr. and Mrs. Barrett Linde 220 7th Street S.E. Washington, D.C. Value: \$150.00

ACCESSIONS

Drawings and watercolors, continued:

Egon Schiele Girl with Red Stockings, watercolor
(1969.37.3)
Gift: Mrs. Margaret M. Hitchcock
31 Hitchcock Lane
Old Westbury, Long Island, New York
Value: \$15,000.00

Egon Schiele Nude with Blue Headband, watercolor
(1969.37.4)
Gift: Mrs. Margaret M. Hitchcock
31 Hitchcock Lane
Old Westbury, Long Island, New York
Value: \$11,000.00

Prints:

John Taylor Arms North Portal, Sens, etching (1969.30.1)
Gift: Estate of Virginia Livingston Hunt
through the Washington Home for In-
curables
3720 Upton Street N.W.
Washington, D.C.
Value: \$50.00

John Taylor Arms Scene in Venice, etching (1969.30.2)
Gift: Estate of Virginia Livingston Hunt
through the Washington Home for In-
curables
3720 Upton Street N.W.
Washington, D.C.
Value: \$50.00

Juan Downey Do it Yourself, suite of 7 etchings
(1969.25.3 a-g)
Gift: Mr. and Mrs. Barrett Linde
220 7th Street S.E.
Washington, D.C.
Value: \$300.00

Hedley Fitton Cathedral Interior, etching (1969.30.3)
Gift: Estate of Virginia Livingston Hunt
through the Washington Home for In-
curables
3720 Upton Street N.W.
Washington, D.C.
Value: \$50.00

ACCESSIONS

Prints, continued:

Cleve Gray	Ceres No. 14, lithograph (1969.40.1) Gift: Cleve Gray Cornwall Bridge, Connecticut Value: \$150.00
Emil Nolde	<i>+ watercolor</i> Dancer, color lithograph ¹ (1969.37.1) Gift: Mrs. Margaret M. Hitchcock 31 Hitchcock Lane Old Westbury, Long Island, New York Value: \$15,000.00
Macowin Tuttle	Three wood engravings, to be selected (1969.36.1-3) Bequest: Gertrude T.S. Tuttle Kingston, New York Value: \$150.00

Sculpture:

Chryssa	Clytemnestra, Study for the Gates 14 neon tubing (1969.42) Gift: Stratford Investment Company One Chase Manhattan Plaza New York, New York Value: \$9,400.00
Juan Downey	Against Shadows, electronic sculpture (1969.25.1) Gift: Mr. and Mrs. Barrett Linde 220 7th Street S.E. Washington, D.C. Value: \$3,000.00
Juan Downey	Do Your Own Concert, electronic sculpture (1969.25.4) Gift: Mr. and Mrs. Barrett Linde Washington, D.C. Value: \$2,000.00
Juan Downey	The White Box, electronic sculpture (1969.25.6) Gift: Mr. and Mrs. Barrett Linde Washington, D.C. Value: \$2,250.00

ACCESSIONS

Sculpture, continued:

Walker Hancock

Dwight D. Eisenhower Inaugural Medal, 1953
bronze (1969.26.1)

Gift: Mrs. Corcoran Thom
4456 Springdale Street
Washington, D.C.

Value: \$25.00

Paul Manship

John F. Kennedy Inaugural Medal, bronze

Gift: Mrs. Corcoran Thom
4456 Springdale Street
Washington, D.C.

Value: \$25.00

Ralph J. Menconi

Richard M. Nixon Inaugural Medal, bronze

Gift: Mrs. Corcoran Thom
4456 Springdale Street
Washington, D.C.

Value: \$25.00

John Storrs

Le Sergent de Ville, bronze with silver gilt
(1969.43)

Purchase: W.A. Clark Fund
Monique Storrs Booz
687 Blackthorn Road
Winnetka, Illinois

Price: \$2,000.00

Felix W. de Weldon

Lyndon B. Johnson Inaugural Medal, bronze
(1969.26.4)

Gift: Mrs. Corcoran Thom
4456 Springdale Street
Washington, D.C.

Value: \$25.00

LOANS IN

Special Exhibitions:

George Lee: Recent Color Photography

39 color photographs (see catalogue for complete listing)
October 3-November 8, 1969

Gilliam, Krebs, McGowin

10 paintings by Sam Gilliam, 7 sculptures by Rockne Krebs and
8 sculptures by Ed McGowin (see Registrar's files for complete
listing)
October 3-November 16, 1969

David Smith Retrospective (organized by The Solomon R. Guggenheim Museum)
105 sculptures (see Registrar's marked catalogue for complete listing)
October 17-December 7, 1969

Environmental Design of Streets in Washington, D.C.

20 display panels
November 12-December 14, 1969

Robert Morris

21 sculptures (see Registrar's marked catalogue for complete listing)
November 24-December 28, 1969

Joseph Shannon

23 paintings, 13 drawings and 15 studies (see catalogue for complete
listing)
November 21, 1969-January 11, 1970

Kenneth Patchen: Painter of Poems

20 silkscreen folio pages, 101 painted books, 4 limited editions, 15
trade editions, 56 picture poems, 22 paintings, 30 original drawings
and 6 holographs (see Curatorial files for exact listing)
December 12, 1969-January 18, 1970

The H. Marc Moyens Collection

57 paintings, 7 drawings and prints, and 13 sculptures (see Registrar's
marked catalogue for complete listing)
December 12, 1969-January 18, 1970

Long-term loans:

There were no long term loans in this quarter.

LOANS OUT

Individual Works:

Allentown Art Museum, Allentown, Pennsylvania <u>Eugene Carriere Retrospective</u> <u>Eugene Carriere: Baby</u> November 2, 1968 - April 5, 1970	\$3,000.00
International Art Program, National Collection of Fine Arts, Smithsonian Institution, Washington, D.C. <u>The Disappearance and Reappearance of the Image</u> <u>Lowell Nesbitt: Claes Oldenburg's Studio - '67</u> <u>Mark Rothko: Mulberry and Brown</u> January 7 - November 9, 1969	\$2,200.00 \$8,000.00
Bowdoin College Museum of Art, Brunswick, Maine <u>Rockwell Kent: The Early Years</u> <u>Rockwell Kent: Adirondacks</u> August 15 - October 15, 1969	\$10,000.00
National Portrait Gallery, Smithsonian Institution, Washington, D.C. <u>Portrait Reliefs of Augustus Saint-Gaudens</u> <u>Augustus Saint-Gaudens: Mr. and Mrs. Wayne MacVeagh</u> November 12, 1969 - January 31, 1970	\$7,500.00
Munson-Williams-Proctor Institute, Utica, New York <u>Worthington Whittredge Exhibition</u> <u>Worthington Whittredge: Trout Brook in the Catskills</u> October 5, 1969 - March 8, 1970	\$8,500.00
Nationalgalerie, Berlin, Germany <u>James McNeill Whistler</u> <u>James McNeill Whistler: San Giorgio</u> October 3 - November 24, 1969	\$10,000.00
University of Kansas, Museum of Art, Lawrence, Kansas <u>The Waning of the Middle Ages</u> <u>Tournai: Hunting Tapestry No. 2 - "Sheep Shearing"</u> October 31 - November 30, 1969	\$35,000.00
The Gallery of Modern Art, New York, New York <u>Robert Henri</u> <u>Robert Henri: Indian Girl in Ceremonial Blanket</u> October 14 - December 14, 1969	\$40,000.00
Wildenstein & Company, Inc., New York, New York <u>Corot</u> <u>J.B.C. Corot: Bacchante with Tamborine</u> <u>The Lake of Terni</u> October 30 - December 6, 1969	\$100,000.00 \$75,000.00

LOANS OUT

Individual Works, continued:

The Baltimore Museum of Art, Baltimore, Maryland	
<u>The Partial Figure in Modern Sculpture from Rodin to 1969</u>	
Gaston Lachaise: <u>Torso of Elevation</u>	\$25,000.00
December 2, 1969 - February 1, 1970	
National War College, Department of Defense,	
Washington, D.C., Eisenhower Auditorium	
Dwight D. Eisenhower: <u>Villa St. Pierre Marnes-la-Coquette</u>	\$10,000.00
Walter Hancock: <u>Dwight D. Eisenhower Inaugural Medal, 1953</u>	\$25.00
Nison Tregor: <u>Bust of Dwight D. Eisenhower</u>	\$6,000.00
December 25, 1969 - December 5, 1972	

CONSERVATION REPORT SUBMITTED BY RUSSELL J. QUANDT, RESTORER,
FOURTH QUARTER, 1969:Rembtandt Van Rijn, Heinrich Schutz

cleaning completed with xylene; minutely, cupped paint
was flattened with a tacking iron and wax adhesive; 1st
surface coating of damar in xylene and turpentine; inpainting
with pigments in petroleum solution (mineral thinner and
petroleum benzine) of acryloid B67; spray coating of
Lucite 44 in petroleum

49 hours

Thomas Eakins, The Pathetic Song - relined

29.5 "

De DeBan Harpsichord (W.A. Clark Collection) - examina-
tion; conference with Mrs. Phillips and Mr. Domit

4 "

Ammi Philips, Portrait of Woman - cleaned

3 "

Examination of works vandalized in the Gallery:

Eastman Johnson, The ShelterElihu Vedder, In MemoriamGeorge Inness, Sunset in the WoodsAbbott Thayer, Monadnock

3 "

William Glackens, Luxembourg Gardens

tested varnish coating; framed

4 "

Horace Bonham, Nearing the Issue at the Cockpit
reformed scratch in surface varnish

2 "

Sir Peter Lely, Countess of Chesterfield - inpainted loss 6 "Frank Linton, Mabel Linton Williams - framed 1Eugene Isabey, The Wedding Festival - inpainted scratch 2 "

George P.A. Healy, John Quincy Adams - surface coated;
framed 2 "

Robert Salmon, Harbor Scene - removed old inpainting
(by RJQ); inpainted damages, discolorations; surface
coated; framed 4 "

Total: 109.5 hours

Time due, 1969: 18 days, 6 $\frac{1}{2}$ hoursTime, 4th Quarter: 13 days, 5 $\frac{1}{2}$ hours

To be applied to 1970: 5 days, 1 hour

CONSERVATION REPORT, continued:

The Jean Mari de Deban harpsichord in the Clark Collection (26.737) is still in the workshop of Mr. Scott Odell, pending restoration of the case.

The drawing by Hans Hofmann (66.23) is still being restored by Miss Christa M. Gaehde, Arlington, Massachusetts.

The Tournai Tapestry, "Sheep Shearing", (26.249; Clark Collection) was cleaned, relined and partially renovated by Karekin Beshir, Ltd., New York, New York.

CLAIMS AGAINST OUR FINE ARTS INSURANCE

Old Claims: (as listed in the Quarterly Report for June 1-September 30, 1969)

- (1) Fourteen items (see Quarterly Report for June 1-September 30, 1967) from the Gallery collection were stolen sometime between April 1 and July 17, 1967. Eight works have been replaced. Six remaining works could not be replaced and the claim was settled November 21, 1969 for \$540.00.
- (2) Ludwig Knaus: The Forrester at Home
Painting from the collection was loaned to the Triumph of Realism exhibition organized by the Brooklyn Museum of Art. The painting was damaged when it arrived at the Gallery. Settlement is pending until cost of restoration is determined.
- (3) Norman Bluhm: Flight 114
This painting was damaged by the negligence of the carrier upon return from loan to Gallery exhibition. Settlement was made October 9, 1969 for \$2600.00.
- (4) Edward Kienholz: The Birthday
This mixed media assemblage on long-term loan to the Gallery was damaged while in storage at the Gallery. Damage was due to vandalism and flooding this past summer. Settlement was made November 6, 1969 for \$15,000.00.

New Claims:

- (1) Teruo Hara: Tenmuk Vase
The vase, on loan from the artist, was stolen from a Gallery office. Attempts to locate the piece have failed. Settlement is pending.
- (2) Bill Dutterer: Equal-
Territory
Two paintings were damaged while on loan to the Dutterer exhibition at the Corcoran Gallery-Dupont Center. Settlement is pending.

New Claims, continued:

- (3) Nam June Paik: Electrical equipment and
Camera

Two generators were stolen and one television camera was broken while on loan to the Cybernetic Serendipity exhibition at the Corcoran Gallery-Dupont Center. Settlement is pending.

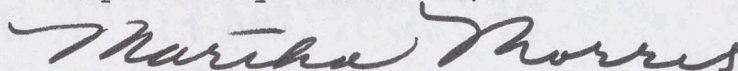
- (4) Abbott H. Thayer: Mount Monadnock
Robert Salmon: Harbor Scene
John S. Sargent: Oyster Gatherers
Eugene Isabey: Wedding Feast
George Inness: Sunset in Woods
Elihu Vedder: In Memorium

Six paintings from the collection were damaged by vandalism while on display in the Gallery. Settlement is pending until cost of restoration is determined.

Flood Damage

Appraisals for damage to works in the Gallery's collection resulting from the flood last July have been submitted by Adams, Davidson & Co. (for furniture and frames) and Joseph Ternbach (for damage to sculptures). At present no settlement has been reached.

Respectfully submitted,



Martha Morris, Registrar

January 16, 1970

1. Docent tours began on October 16th, with five tours of thirty children each, daily from Tuesday through Friday, and one fourth grade workshop daily. 4147 children from 120 schools in the seven Greater Washington School Districts visited the Gallery between October 15th and December 15th, when Christmas vacation began.
2. A Demonstration Area was mounted in the Children's Gallery which related to the David Smith Exhibition, and which made a great hit with children, teachers and docents alike (teacher and docent reports available). Four classes a day participated in the Demonstration Area, while one class did not, so that the efficacy and the popularity of the Demonstration-Tour and the simple tour could be compared. The response was overwhelmingly in favor of the inclusion of a participatory experience.
3. Public and special tours were given at 12:30 and 1:30 p.m. throughout the David Smith exhibition. 45 tours were given to approximately 40 groups, for a total of 768 visitors.
4. A special Sunday workshop for new members' children, conducted by Mrs. Marcia Sandground met with increasing public support, so that it was increased from once to twice monthly. Specifically addressed to the children of new members, it also drew in children who happened to be visiting the Gallery, and caused quite a few parents to join as a result of the experience. The Workshop will be continued throughout the winter on a twice monthly basis. 30-40 children participated in each Workshop.
5. The lecture, music and movie series for members was set up with the help and advice of the Coordinating Committee, and was arranged through the Department of Education.
6. The Sandak film project was continued, with Sandak's photographer doing the Walker and Clark Collections, and completing all photographic work. Labels were printed and checked with the Curatorial Department, and the slides received just after the first of the year.
6. Docent training continued, with special classes, interviews and guided tours for the new docents. Docents were invited to meet both artists and museum professionals and tours of other Washington galleries were arranged. The National Collection docents were brought to the Corcoran to see the David Smith exhibition and given a guided tour by the Curator of Education. The Weekend Docent Group was also trained and built up on a more professional basis.
7. The Curator of Education lectured in Newport News and juried a show there on October 19th; lectured on Smith and Morris to the Radcliffe College Club at the Corcoran; and conducted the Friends of the Baltimore Museum on a specially guided tour of the Washington museums, starting at the Corcoran Gallery, where they had a box lunch.

2 education

8. Works in the permanent collection were specially photographed for use at the Sales Desk in postcard form, and for educational folders to be prepared by the Education Department. Educational toys and games, and materials were researched and suggested for Sales Desk use.

9. Regular meetings were begun on a monthly basis with the Museum Educators' Roundtable, to devise better means of communication between Washington museums and with the school systems.

10. Teacher training aids were prepared, using slide sets for the first time, accompanied by texts that could be used in the classroom either before or after the visit to the Gallery. Texts included not only a brief description of ten of the works that would be seen, but also suggestions for related projects and followups that could be used after the trip to the Corcoran. Ten slides on the work of David Smith; ten on paintings before 1900 in the Permanent Collection; and ten on contemporary paintings in the Corcoran Gallery, have now been given to the seven School Districts, to form a permanent nucleus for the use of schools visiting the Gallery in the future. Both Art Supervisors and teachers themselves have expressed great pleasure in having these, and they were widely used.

11. Background material for the use of the docents was prepared for each of the exhibits, and the artists' files were updated and reviewed. Ninety percent of the original artists' files have now been rewritten, updated and corrected.

Respectfully submitted,

Leslie Judd Ahlander
Curator of Education

The Board of Trustees
The Corcoran Gallery of Art
Washington, D. C.

The following is a summary of the activities of the plant maintenance staff of the Corcoran Gallery of Art from October 1, 1969 through December 31, 1969.

During this period, the following major exhibitions, which required considerable special preparation and constructions, were installed by the Gallery's maintenance staff: Gilliam, Krebs, and McGowin; David Smith; Robert Morris. A number of the galleries on the second floor were painted and several partitions, platforms and enclosures built. Certain pieces in the Smith and Morris exhibits required the use of forklifters and the display across the street necessitated the building of concrete platforms and electrical wiring. The maintenance staff was also involved in preparing and installing the George Lee photographs, the new Gallery Shop display, the Art Rental exhibit, the Joseph Shannon paintings, the exhibit of Design of the Streets in Washington, D. C., the collection of H. Marc Moyens, the Kenneth Patchen works, and the Vivaldi concert.

The maintenance staff prepared the Gallery for two concerts, four films, eleven lectures, one poetry reading, one dinner, two receptions and five meetings.

Other projects included: a storage area in the south end of the atrium; new storage cabinets for the museum store; new cabinets in the Children's Gallery; a mail desk in the basement; the repainting of various hallways and galleries; and the clearing and cleaning of the basement and sub-basement. In the school; studio two was remodeled, the main entrance hall refurbished, and the new school gallery repainted.

January 15, 1970

QUARTERLY REPORT ON THE DUPONT CENTER

The Curator of Contemporary Art submits the following report covering the period October 1 - December 31, 1969:

EXHIBITIONS

Editions Alecto - November 11 - November 29

lithographs and silkscreens by some of the foremost artists of England and the United States

Jonathan Meader - pen and ink drawings and collages by a young Washington artist

November 30 - December 29

CONCERTS

Claude Jones Quintet - December 21

Lloyd McNeill Quartet - December 28

ATTENDANCE

	<u>total</u>		<u>paid</u>
October	300		
November	1100		
December	1000	total	\$200.00

These figures do not include attendance for sales only.

SALES

	<u>Corcoran merchandise</u>	<u>Workshop merchandise</u>	<u>total</u>
October	\$14.15	\$351.43	\$365.58
November	58.42	1519.00	1577.42
December	146.76	2141.47	2288.23
* Grandtotals	\$ 219.33	\$4011.90	\$4231.23

* These figures do not reflect income from fees charged to artists for executing print editions. Nor do they reflect income from commercial silk screen production. Total income from these sources during the last quarter was approximately \$12,000.00.

PRODUCTION AND ACTIVITIES AT WORKSHOP FOR THE MONTHS OF
OCTOBER, NOVEMBER AND DECEMBER, 1969:

I. Artists ~~printed for~~:

Sidney Guberman - 4 prints editions of 98 each, plus 30 proofs each
Bob Newman - 1 print, edition of 100, plus 25 proofs
Bill Dutterer
Susan Holland - 2 prints of editions of 24 each
Lloyd McNeill
Pat Allott

II. Christmas Cards ~~printed~~:

"Peace"	Pat Allott	500 1st printing
		800 2nd printing
		150 3rd printing
"Relatives"	Pat Allott	500 1st printing
		400 2nd printing
6 McNeill designs		100 of each (600 total)
"Love"	Lloyd McNeill	400
"Peace"	Stovall	800
"Peace-Love"	Stovall	150
"Awaken"	Richard Jester	200
"Dove"	Dan Noss	250
"Circle"	Dan Noss	200

III. Christmas Cards printed for Corcoran:

Susan Holland	500
Ed McGowin	500
Paul Reed	500
Gene Davis	500

IV. Miscellaneous work:

1 print	Dr. Machado, edition of 28
1 print	Lloyd McNeill, edition of 30
	(Yule Cover)
1 poster	Pat Allott, edition of 500
	(Relatives)

V. Breakdown of additional work produced by staff artists:

L.M. Stovall

Prints

2 prints, editions of 12 and 25	
1 "Rosie" print, edition of 12	
4 "Rosie" monoprints	also "512" edition of 25

Posters

Bob Budd	1000
"Breathe"	120
Washington Print Club	100
"Who"	100

PRODUCTION AND ACTIVITIES AT WORKSHOP FOR THE MONTHS OF
OCTOBER, NOVEMBER AND DECEMBER, 1969 (cont.):

Lloyd McNeill (and Stovall)
Posters
Edith Stein 100
Feed Kids 100
Bicycle 100
Workshop 100
Marshall Hawkins 100
Claude Jones 100
Lloyd McNeill Quintet 100

Dan Noss
Prints
2 prints, editions of 12 and 30
1 print, edition of 30
Posters
1 poster 100

Richard Jester
Posters
Patchen 150
Prints
2 prints, editions of 8 and 20

IV. Attendance and instruction:

We have had an average of 50 children per week from both public and private schools, and an average of 10 adults per week, to learn silkscreen production, and to print.

The following outline is ammended from a memorandum submitted by Robert H. Elliott to the Special Projects Committee, Board of Governors, on January 12, 1970.

AN OUTLINE OF THE GOALS AND STRUCTURE OF THE DUPONT CENTER GRAPHIC ARTS WORKSHOP

Overall Goals

1. Production -- Production under the Corcoran name of quality, silk screen graphics -- as a service to artists and as a source of original graphic art works.
2. Apprentices -- An apprentice program including several full-time, paid apprentices who will be producing work and learning the craft at the same time. In addition, a limited number of volunteer apprentices on a full-time or part-time basis will be admitted to the program.
3. Public Education -- Free instruction to D.C. area school children is being offered in cooperation with the school system. The building is open to the public from noon to 5 P.M., Wednesday through Sunday to see the work in progress.
4. Fabrication Workshop -- A fabrications workshop is planned, using the wood and metal working facilities now in the building. The goal is to do experimental development of furniture, playground equipment, etc., out of wood, metal and plexiglass.

Lou Stovall

The Director, Luther M. Stovall, is recognized as a superb craftsman in silk screen graphics. He has for the past 1½ years been running his own business here in Washington and producing silk screen work of exceptionally high quality.

Organization and Financing

Lou Stovall has transferred his entire operation to the Dupont Center building. The bulk of the funds necessary for the operation will continue to come from sales of posters and silk screen art work, and from fees charged by the workshop for design and silk screen work to artists and others. Walter Hopps has budgeted \$20,000 as the Corcoran's contribution to this project, including the mortgage payments.

Stovall will not for the present be an employee of the Corcoran. Rather, the workshop will operate on a separate budget and Stovall will meet most of the expenses.

Corcoran Graphics Production

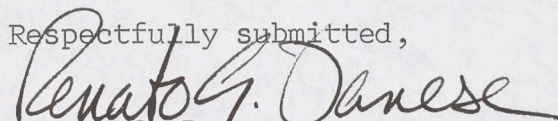
The primary goal will be quality, silk screen graphics production. Lou hopes to develop--using the Corcoran name--a reputation for offering the finest possible silk screen production to artists. In addition, there will be continual experimentation in new silk screen techniques by Lou and his apprentices.

The production of the workshop will be offered for sale at the DuPont Center, at the art rental gallery of the Corcoran and at a limited number of art dealers.

Apprentice and Educational Program

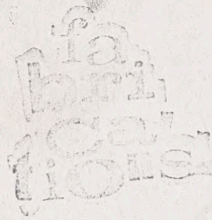
There are already five talented young people working as apprentices. They assist Lou Stovall in production and produce their own work. The Watts Workshop in Los Angeles is considering sending a student-trainee to Washington to work at the workshop.

Respectfully submitted,

A handwritten signature in dark ink, reading "Renato G. Danese". The signature is fluid and cursive, with the first name "Renato" being more prominent and stylized.

Renato G. Danese
Curator of Contemporary Art

In the following report, submitted on October 7, 1969, Lou Stovall outlines his intentions and establishes guidelines which he hoped to follow as a basic structure for the Corcoran's Graphic Arts Workshop in the Dupont Center. I include his statements in the belief that they are highly relevant to an assessment of Workshop's progress in the past quarter.



stovall, incorporated

2214 m street, n.w. (202) 296-0415
1111 mass. ave., n.w. (202) 234-7271

October 7, 1969.

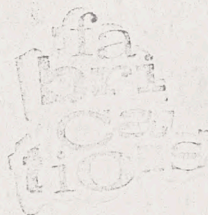
After one and one half year's location at 2214 "M" Street, in Washington, I have been invited by The Corcoran Gallery of Art to conduct a workshop at their Dupont Center Branch.

In addition to the continuance of my established production of silkscreen work, area children will be invited, free of all cost, to receive, at all levels, instruction in the technique of silkscreen. They may come in as often as they like, on a flexible schedule, when they will have as much individual attention as is possible. This will not be a program open to all children, because of our limitations of space and personnel. We will try, to the best of our ability, to concern ourselves with children who demonstrate a serious interest in learning the various techniques involved in our workshop. There will be possibilities in the development of other graphic arts, including collage, as the opportunity arises.

We intend to have a very limited number of young apprentices in fabrications. This must be limited because of the skill involved, and the dangers inherent in the use of power tools. We have one such apprentice now; Michael Storosh, aged fifteen, who is already doing well in silkscreen, and is anxious to get involved in fabrication work.

Our first instruction meeting with four volunteers who will at first be learning the silkscreen process, and then assist with the children, took place on October 6, 1969. We will expand this number of volunteers as the program progresses.

We have opened our facilities to area artists who are interested in hiring us to print their work. This is a new venture for us, and opens wide horizons toward the perfectability of printing non-commercial art.



stovall, incorporated

2214 m street, n.w. (202) 296-0415
1111 mass. ave., n.w. (202) 234-7271

II.

To assist me in this operation, I will have three professional craftsmen; Mr. Daniel Noss, Mr. David Bronson, and Mr. Harold Russell. All of these men have worked with me over a substantial period of time. Mr. Noss will be designing and printing in silkscreen, as well as constructing fabrications in plexiglass, fibreglass and wood. Mr. Bronson will be designing and printing silkscreen, and be working with plexiglass, wood, and metal. Mr. Harold Russell will not be working in silkscreen, but will concentrate on all fabrications in plexiglass, fibreglass, wood, and metal.

In addition, I will have two paid apprentices, ~~Mrs. Rachel~~ ^{Miss Di Bagley,} ~~Franklin~~ and Miss Niki Rockwell. These apprentices will be designing and printing silkscreen, and working other crafts, not including fabrications in wood, metal, plexiglass, etc.. Mrs. Franklin and Miss Rockwell will be full-time with the children who come to learn these crafts, when the children are here. Both apprentices are employed on the basis of concentrating their efforts on non-profitmaking activities.

~~Mrs. Franklin~~ ^{Miss Bagley,} Miss Rockwell, Mr. Noss, Mr. Bronson, and Mr. Stovall will all receive regular salaries. Everyone will be working on a cost-free basis. A designer's fee will be charged for commercial work completed, with this fee to be applied to salaries and expenses.

All of the paid personnel involved in this space are capable of doing everything from planning a project, to design, to the final realisation of the work. However, only the men will work on the fabrications, which will also include the making of particular pieces of furniture. An example of the versatility of the staff is the fact that we have planned, designed, and fabricated, and installed all of our equipment at the new location with no outside help. We have constructed seven new work-table units, which include facilities for silkscreen, as well as other graphic design, and storage of graphic tools. We will construct as many more of these units as we need and can use.

III.

After we get into full operation, as previously described, I would like to expand to include photo-silkcreening, and various other graphic media, as well as go on to further constructions in the fabrication operation. We need to be able to cut our own paper (we have been using a paper-cutter located in the "M" Street building, which is no longer available to us). We also need a table saw, and a DeWalt saw for the expanded fabrication operation. The tools already bought (see bill) are for the aforementioned fabrications. The silkscreen process also involves the use of tools in fabricating the screens and presenting the printed work, employing a variety of materials. A very large amount of equipment is needed to do this properly and effectively.

As of this date we have negotiated the following commissions:

1. A large mural in plexiglass
2. Seven editions of Arena Stage Posters for 1969 - 1970
3. Various pieces of furniture
4. Playground structures in fibreglass

We will be exhibiting our own work here and have a permanent sales area for posters, etc., located on the first floor.

This entire operation is virtually a cooperative project, with everyone concerned sharing his knowledge and skill with each other, and with the children. We hope to create a vital, alive atmosphere in which not only high-quality work is produced, but, equally important, the skills necessary to this production will be imparted to children, on their level of achievement, thus enabling them to create their individual work.

L.M. Stovall

MEMO TO: Walter Hopps, Moussa Domit
FROM: Anne Reville
DATE: January 14, 1970
RE: Quarterly Reports, October 1 - December 31, 1969

Attached are Quarterly Reports on the gross income and activities of the following departments:

1. SALES DESK, including Attendance
2. ART RENTAL

While I did not feel that the following information was pertinent to the broader issues covered in the Quarterly Report for the SALES DESK, several items should be of interest to you.

- Income from sale of Gallery Catalogs. (not including David Smith)

October-December, 1968..... \$ 707.47
October-December, 1969..... \$1,288.78

Increase - \$581.31

- Income from the sale of (5) new Corcoran Christmas cards.

November 28 - December 31..... \$407.85

While this figure does not reflect a sensational success for our new cards, it is certainly good for a one month period. The cards will continue to be sold throughout the year.

- Special Merchandise.

Income from sale of plexi cubes and other creative objects:

October-December, 1969..... \$4,246.62

Income for such sales appears on monthly Sales and Sales Tax Reports prepared by the Comptroller's Office under heading "Reproductions." ACTUAL sales of reproductions amounted to \$438.00 during this period. Should we not institute a new category, "Special Merchandise," in these monthly reports so as to make them more accurate?

January 15, 1970

CURATOR'S QUARTERLY REPORT

The Curator submits the following report covering the period
October 1 - December 31, 1969:

PUBLICATIONS

George Lee: Recent Color Photography, 16 pages, 3 black and white illustrations, 2 color illustrations, separate cover with color plate. Printed in an edition of 1000 by H. K. Press, Washington, D.C., at the cost of \$ 2132.50. Price: \$1.00.

Paintings and Drawings by Joseph Shannon, 24 pages, 17 black and white illustrations, separate cover with illustration. Printed in an edition of 1500 at the cost of \$1850.00 by Garamond/Pridemark Press, Baltimore, Maryland. Price: \$1.50.

Robert Morris, 96 pages, 59 black and white illustrations, separate cover. Printed in an edition of 2,000 at the cost of \$5373.00 by Garamond/Pridemark Press, Baltimore, Maryland. Price: \$3.00.

The H. Marc Moyens Collection, 40 pages, 41 black and white illustrations, 1 color plate, separate cover with color plate. Printed in an edition of 1500 at the cost of \$3100.00 by Garamond/Pridemark Press, Baltimore, Maryland. Price: \$2.00.

Report on the progress of Volume II of the Catalogue of American Paintings in The Corcoran Gallery of Art:

The second volume of the Catalogue, which will cover the works of painters born after 1849 through contemporary paintings, is reaching its final stage. One half of the manuscript is in page proof; of the remaining, one third is in galley proof, and two thirds are in preparation for the publisher. Although no date for publication has been specified, it is expected in the early spring.

PHOTOGRAPHIC REPORT

The Amatos made 84 black and white negatives and 171 black and white prints for the Gallery; they made 399 prints for Sales. Fourteen 4x5 color transparencies were made for the Gallery and 28 for Sales. Six 8x10 transparencies were made for the Gallery.

DISPOSAL OF SURPLUS WORKS OF ART

- (1) No further sales of works on consignment with Hirschl and Adler, New York, have been reported (see Curator's Reports, April, 1964, p. 2(2); September 30, 1968, p. 2(1); March 31, 1969, p. 3(1); September 30, 1969, p. 1(1)).
- (2) No further sales of the oil sketches by Paul Wayland Bartlett on consignment with Babcock Galleries, New York, have been reported (see Curator's Reports, September 30, 1965, p. 3(4); May 31, 1966, p. 3(4); September 30, 1968, p. 2(2)).
- (3) No further sales of paintings on consignment with Adams, Davidson and Company, Washington, D.C., have been reported (see Curator's Reports, December 31, 1966, p. 2(4); September 30, 1967, p. 4(4)).
- (4) No sale of the painting on consignment with Newhouse Gallery, New York, has been reported (see Curator's Report, May 31, 1968, p.3(4)).
- (5) No sale of the ruby and diamond necklace on consignment with Card & Osborne, Washington, D.C., has been reported (see Curator's Report, September 30, 1968, p. 3(5)).

DEPARTMENT OF ARCHITECTURE

In accord with the policy of reaching out into the Neighborhood is the project to have exhibitions and tours of the Neighborhoods designated by the N.C.P.C. as uptown centers. The first of these selected, 14th Street and Park Road, is where we are now showing the exhibition already shown at the Gallery in November: Environmental Design of the Streets of Washington, D.C. This was a report to the Fine Arts Commission by the Cambridge Seven Architects Association.

LIBRARY

Since the move this past summer to new office quarters, considerable progress has been made in centralizing, organizing and updating the Gallery's extensive artists' files and archival material, which are of historical as well as current importance. In the past, these files were virtually inaccessible to scholars and Gallery staff, as they were spread throughout all areas of the building, often buried under years of dust and accumulated debris. Thus far the effort has proved useful both to staff and to the interested public.

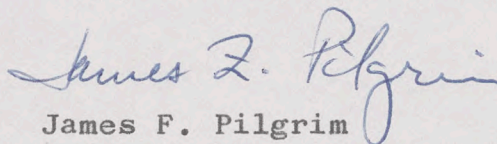
Efforts have also been made to catalogue and centralize the Gallery's small and woefully spotty library resources. A project for a joint card catalogue of both Gallery and School libraries is underway, while a study of the gaps in necessary research material for the Gallery's library has been made. In order both to continue to fill these gaps and to keep abreast of the ever increasing number of scholarly publications, it will be necessary to increase the funds allocated for this vital operation.

CATALOGUING

The cataloguing of the Bristow Collection of over 800 prints was completed through the efforts of a number of staff members who often worked beyond their regular hours.

There is still a great deal of material in the collection which has not been fully catalogued or photographed, and this work has progressed as time and available help have allowed.

Respectfully submitted,


James F. Pilgrim
Curator

LIBRARY

Since the move this past summer to new office quarters, considerable progress has been made in centralizing, organizing and updating the Gallery's extensive artists' files and archival material, which are of historical as well as current importance. In the past, these files were virtually inaccessible to scholars and Gallery staff, as they were spread throughout all areas of the building, often buried under years of dust and accumulated debris. Thus far the effort has proved useful both to staff and to the interested public.

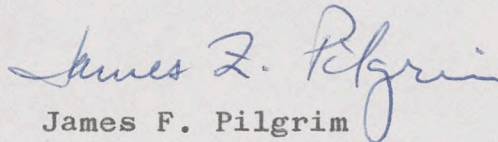
Efforts have also been made to catalogue and centralize the Gallery's small and woefully spotty library resources. A project for a joint card catalogue of both Gallery and School libraries is underway, while a study of the gaps in necessary research material for the Gallery's library has been made. In order both to continue to fill these gaps and to keep abreast of the ever increasing number of scholarly publications, it will be necessary to increase the funds allocated for this vital operation.

CATALOGUING

The cataloguing of the Bristow Collection of over 800 prints was completed through the efforts of a number of staff members who often worked beyond their regular hours.

There is still a great deal of material in the collection which has not been fully catalogued or photographed, and this work has progressed as time and available help have allowed.

Respectfully submitted,


James F. Pilgrim
Curator

January 14, 1970

Mr. Walter Hopps
Acting Director
The Corcoran Gallery of Art
Washington, D. C.

Dear Mr. Hopps:

Following is a report on gross income and activities at the Sales Desk,
and attendance, covering the period from October 1 through December 31, 1969.

1. SALES DESK

	<u>1968</u>	<u>1969</u>
October	\$2635.20	\$4727.51
November	2552.93	3569.71
December	<u>2884.26</u>	<u>7555.24</u>
	\$8072.39	\$15852.46

Increase: \$7,780.07

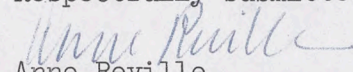
2. ATTENDANCE

	<u>1968</u>	<u>1969</u>
October	11,397	17,926
November	8,624	15,891
December	<u>5,560</u>	<u>10,779</u>
	25,581	44,596

Increase: 19,015

On November 24, 1969, the Sales Desk moved from the vestibule of the Gallery into a large front room off the atrium. Though the new Gallery Store is still under construction our expanded display space now permits us to stock a wider variety of merchandise, and the considerable increase in sales for December (up \$4,670.98 over 1968 sales for that month) indicates favorable public response.

Respectfully submitted,


Anne Reville
Publications Sales

cc: Moussa Domit

THE CORCORAN GALLERY OF ART

SALES AND SALES TAX REPORT

October 31, 1969

	<u>TOTAL SALES</u>	<u>TAXABLE SALES</u>	<u>NON TAXABLE SALES</u>
Catalogues:			
Regular	370.70		
Gilliam, Krebs, Mc Gowin	47.18		
Smith	1,685.27		
Leiberman	<u>27.00</u>		
	2,130.15		2,130.15
Post Cards	530.21	530.21	
Photographs	163.20		163.20
Outside Publications	993.25	993.25	
Reproductions	<u>910.70</u>		<u>910.70</u>
	4,727.51	1,523.46	3,204.05
Rental Fees & Commissions	2,465.50	2,465.50	
Accounts Payable Sales	<u>1,327.50</u>	<u>1,327.50</u>	
	8,520.51	5,316.46	3,204.05
	<u>TAXABLE SALES</u>	<u>RATE</u>	<u>AMOUNT</u>
	5,316.46	4%	212.66
Attendance	17,926		
Admissions Income	\$3,059.00		

SALES AND SALES TAX REPORT

November 30, 1969

Catalogues:	<u>TOTAL SALES</u>	<u>TAXABLE SALES</u>	<u>NON TAXABLE SALES</u>
Regular	178.66		
Gilliam, Krebs, Md Gowin	23.00		
Lee	4.00		
Smith	4.50		
Shannon	<u>35.85</u>		
	246.01		246.01
Post Cards	867.54	867.54	
Photographs	388.00		388.00
Outside Publications	871.07	871.07	
Reproductions	<u>1,197.09</u>		<u>1,197.09</u>
	3,569.71	1,738.61	1,831.10
Rental Fees & Commissions	241.00	241.00	
Accounts Payable Sales	<u>444.00</u>	<u>444.00</u>	
	4,254.71	2,423.61	1,831.10
	<u>TAXABLE SALES</u>	<u>RATE</u>	<u>AMOUNT</u>
	2,423.61	4%	96.94
Attendance	15,891		
Admissions income	\$2,831.50		

SALES AND SALES TAX REPORT

December 31, 1969

		<u>TOTAL SALES</u>	<u>TAXABLE SALES</u>	<u>NON TAXABLE SALES</u>
Catalogues:				
Regula r	129.41			
Shannon	169.19			
Moyens	215.81			
Morris	<u>87.98</u>			
		602.39		620.39
		4) 2 #1		
Post Cards		2,547.04	2,547.04	
Photographs		34.00		34.00
Outside Publications		1,117.79	1,117.79	
Reproductions		<u>3,254.02</u>	<u>2,958.25</u>	<u>295.77</u>
		7,555.24	6,623.08	932.16
Rental Fees & Commissions		1,556.00	1,336.00	220.00
Accounts Payable sales		<u>3,654.00</u>	<u>3,654.00</u>	<u> </u>
		12,765.24	11,613.08	1,152.16
		<u>TAXABLE SALES</u>	<u>RATE</u>	<u>AMOUNT</u>
		11,613.08	4%	464.52
Attendance		10,779		
Admissions income		\$1,103 25		

THE CORCORAN GALLERY OF ART

SALES AND SALES TAX REPORT

October 31, 1968

	<u>TOTAL SALES</u>	<u>TAXABLE SALES</u>	<u>NON-TAXABLE SALES</u>
Catalogues:			
Regular	260.35		
Washington 1968	26.50		
Lachaise	59.35		
Past & Present	<u>28.50</u>		
	374.70		374.70
Post Cards	749.73	749.73	
Photographs	23.60	11.10	12.50
Outside Publications	733.17	733.17	
Reproductions	<u>754.00</u>	<u>754.00</u>	
	2,635.20	2,248.00	387.20
Accounts Payable Sales	472.50	472.50	
Rental Fees & Commissions	<u>1,501.50</u>	<u>1,308.50</u>	<u>193.00</u>
	4,609.20	4,029.00	580.20
	<u>TAXABLE SALES</u>	<u>RATE</u>	<u>AMOUNT</u>
	4,029.00	4%	161.16
Attendance for October	11,397		
Admissions Income for October	\$803.50		

THE CORCORAN GALLERY OF ART

SALES AND SALES TAX REPORT

November 30, 1968

	<u>TOTAL SALES</u>	<u>TAXABLE SALES</u>	<u>NON-TAXABLE SALES</u>
Catalogues:			
Regular	122.95		
Washington 1968	2.50		
Mc Laughlin	30.00		
Lachaise	23.70		
Past & Present	<u>10.00</u>		
	189.15		189.15
Post Cards			
Photographs	1,086.32	1,086.32	
Outside Publications	94.90	11.90	83.00
Reproductions	739.84	739.84	
	<u>442.72</u>		<u>442.72</u>
	2,552.93	1,838.06	714.87
Accounts Payable Sales	405.00		
Rental Fees & Commissions	<u>1,051.50</u>	<u>1,037.00</u>	<u>405.00</u>
	4,009.43	2,875.06	1,134.37
	<u>TAXABLE SALES</u>	<u>RATE</u>	<u>AMOUNT</u>
	2,875.06	4%	115.00
Attendance for November	8,624		
Admissions income for November	\$1,567.00		

THE CORCORAN GALLERY OF ART
SALES AND SALES TAX REPORT

December 31, 1968

Catalogues:	TOTAL SALES	TAXABLE SALES	NON-TAXABLE SALES
Regular	104.62		
Mc Laughlin	19.00		
Past & Present	<u>20.00</u>		
	143.62		143.62
Post Cards	1,474.00	1,474.00	
Photographs	78.90		78.90
Outside Publications	385.72	385.72	
Reproductions	<u>802.02</u>	<u>35.00</u>	<u>767.02</u>
	2,884.26	1,894.72	989.54
Accounts Payable Sales	5,633.00	54.00	5,579.00
Rental Fees & Commissions	<u>2,755.00</u>	<u>1,744.00</u>	<u>1,011.00</u>
	11,272.26	3,692.72	7,579.54

	TAXABLE SALES	RATE	AMOUNT
	3,692.72	4%	147.70

Attendance . . 5,560

Admissions Income \$965.00

QUARTERLY TOTALS

	TOTAL SALES	TAXABLE SALES	NON-TAXABLE SALES	TAX
October	4,609.20	4,029.00	580.20	161.16
November	4,009.43	2,875.06	1,134.37	115.00
December	<u>11,272.26</u>	<u>3,692.72</u>	<u>7,579.54</u>	<u>147.70</u>
	19,890.89	10,596.78	9,294.11	423.86

A. INTERNAL

1. The Coordinator of Special Projects designed a workshop for all the Fourth Graders who were scheduled for tours by the Education Department. Workshop was in Junk Sculpture using materials which related to the current exhibitional concepts. Held Docent training and gave a demonstration on how to teach the techniques involved with making Junk Sculpture.

2. Organized and moderated a panel on Art Education and Communication as part of the Fall Docent training program.

3. Organized a series of tours to relate to a Doctoral Study which has been incorporated into part of the Art Curriculum in Prince Georges County, Maryland upon request of Mr. Leroy Gaskin, the candidate. Worked with the Docent on material and concepts and helped with the first tour in the series.

4. Gave a number of tours to 1st through 3rd grade groups. Included working both with Public and Private school groups.

5. Arranged the continuation of the Pre-School Workshop with the Capital Headstart Program. This year, the Workshop is set-up so that each Pre-School will come to the Gallery a minimum of 4 times. A curriculum has been written not only to explain the concepts of the Workshop and that set of procedures but also, to be used as a guide in the classroom. This material has been distributed as well to the Model School Division Pre-Schools. Held a demonstration as part of the Docent Training program.

6. Organized a Saturday Morning - 10 Week - Workshop for 20 children from various Public Housing Projects to take place in the Children's Gallery. This Mixed Media Workshop was the first in a series of workshops planned. Beginning in February, however, the majority of activity having to do with the National Capital Housing Authority will take place in the Housing Projects themselves.

7. Planned exhibition, THIS IS WHERE WE LIVE - A Southeast Neighborhood Seen Through The Eyes Of Its Children, for the inner room of the Children's Gallery to open on January 13th when the tours and 4th Grade Workshop were scheduled to resume.

8. Planned 4th Grade Workshop for January-May segment of Education Department activity to relate to aforementioned exhibition which includes prints, photographs and creative writing.

B. EXTERNAL

1. Arranged with Fords Theatre to have used children's work as part of their poster design to advertise their plays in exchange for free performances for groups of children and a \$10 gift certificate for the young designer to use at the Art Shop in the School.

2. Organized an exhibition for the Boy's Club in Southeast Washington.

3. Organized with the Publications and Sales Area to donate the outdated Christmas cards in stock to the Boy's Club in order to raise funds for a Photography program.

B. EXTERNAL (Continued)

4. Gathered a volunteer corps via a request through the Washington Post to work in the Model School Division Pre-Schools as Art Aides for the remainder of the school year. Trained people involved and as noted before, provided a curriculum to be used by volunteers and classroom teachers. Also provided the basic art supplies needed to implement an art program.

5. Organized the following Mixed Media Workshops based on the same procedures of last year to take place in the Community:

Boy's Club - Southeast
Fides House - Northwest
Christ Child Settlement House - Northeast
Friendship House - Southeast
Pearl Smith Youth Center - Northeast
12th Street Y.M.C.A. - Northwest

6. Organized an experimental workshop in conjunction with Toni House of the Washington Star to deal with the study of the environment through Photography, Graphics and Creative Writing. Thirteen children participated who attend either Giddings or Lenox Schools and some of whom live in the Arthur Capper Housing Project. The cost of the project was split between the Corcoran and Washington Star and the Star also provided space. The January Exhibition is the result of the first 10 weeks of this Workshop. Taught 2 afternoons per week for ten weeks.

7. At the request of the Anacostia Community School Project, plans began for a comprehensive program to begin in the Spring in various schools and for one Workshop to take place in the Children's Gallery. The internal program is to be funded by a grant from the Coonley Foundation.

8. Plans begun for a special program in conjunction with the aims of the Mini School, a now after school program which is being supported through various grants, to set up a series of exposure experiences having to do with the different levels of the Art world. Included in the program will be discussions with the Curator, Registrar, Associate Dean of the School, Coordinator of Special Projects, students and artists.

9. Set up Workshop for Youth Leadership Council, an organization originating out of the Mayor's Office. Primarily aimed at working with High School drop-outs.

10. Filmmaking Workshop continuing with Teenagers at George Washington University in conjunction with the Career in the Arts Program.

C. MISCELLANEOUS

1. Judged Exhibition at the Washington Star Newspaper Company with James Pilgrim and Clifford Chieffo, Chairman of Fine Arts - Georgetown University.

2. Was invited to participate in a panel discussion along with David Scott of the National Gallery, Philip Ritterbush of the Smithsonian, Doug Wheeler from the Washington Performing Arts Society and Robert Alexander from the Arena Stage by the Junior League as part of their training program for their Provisionals.

*Respectfully Submitted,
Susan Gans
Coordinator of Special Projects*

To the Executive Vice-President of the Trustees
The Corcoran Gallery of Art
Washington, D.C.

Dear Mr. Chapin:

The Manager of Public Relations begs to submit the following report on activities in this department during the period from October 1 through December 31, 1969.

DATE	PUBLICATION	
October 1	THE WASHINGTONIAN,	Cornelia Noland: David Smith Remembered, 5 pgs., illustr.
		October Calendar of Events
	PLAYTIME MAGAZINE	" " "
4	WASHINGTON POST	Paul Richard: Corcoran's Stunning Show, 2 pgs., illustr.
	WASHINGTON POST	Sally Quinn: Report on Preview of Gilliam, Krebs, McGowin Exh.
	EVENING STAR	Anne Christmas: " " " "
5	SUNDAY STAR	Frank Getlein: Notice of Walter Hopps' Lecture
8	EVENING STAR	" " " " " 10/9
10	WASHINGTON DAILY NEWS	Sarah Booth Conroy: Review of Gilliam, Krebs, McGowin Exhibition
	WASHINGTON POST	Paul Richard: Corcoran's New Workshop, 2 pgs.illustr.
12	SUNDAY STAR, MAGAZINE	Benjamin Forgey: The Third Wave, Gilliam, Krebs, McGowin, 6 pgs., color illustr.
14	WASHINGTON POST	Maxine Cheshire: About David Smith Exhibition preview
15	EVENING STAR	Betty Beale: " " " " "
17	WASHINGTON POST	Photograph of Children observing David Smith sculp- ture being installed across from Gallery.
		Listing of Smith Exhibition Opening in Daily Calendar
18	WASHINGTON POST	Meryle Secrest; Account of Smith Exhibition preview. illustr.
	EVENING STAR	Joy Billington: " " " " " "
19	WASHINGTON POST	Paul Richard: Review of David Smith Exhibition, 2 pgs., illustr.
	SUNDAY STAR	Frank Getlein: " " " " " , illustr.
22	EVENING STAR	Toni House: Account of Atlantic Treaty Assoc. cocktail party at Corcoran
		Tomorrow In Washington: Announcement of Gottschalk concert
	WASHINGTON DAILY NEWS	S.B.Conroy: article about David Smith outdoors sculpture, illustr.
23	EVENING STAR	Irving Loewens: Announcement of Gottschalk concert
24	EVENING STAR	Robert Evett: Review of Gottschalk concert
	WASHINGTON DAILY NEWS	S.B.Conroy: Article about "Art In Washington 1970" calendar, mentioning many Corcoran faculty members.

October 1 - December 31, 1969, MANAGER OF PUBLIC RELATIONS

pg. 2

OCTOBER 26 WASHINGTON POST Louise Durbin: The Children's Gallery, illustr.
28 WASHINGTON POST Paul Richard: A Naked Art Form, 2 pgs., illustr.
EVENING STAR Tomorrow in Washington: David Smith outdoors sculpture.
29 NEW YORK TIMES S. B. Conroy: Furniture as Sculpture (Donald Corrigan on
Corcoran School Faculty.
WASHINGTON POST Paul Richard: Corcoran Guides (Newly elected Board of
Governors.
NOVEMBER 1 ART NEWS William Wilson: Hard Questions and Soft Answers, (Robert
Morris), 8 pgs. illustr.
PLAYTIME MAGAZINE November Calendar of Events
2 BALTIMORE SUN Barbara Gold: No Allusions Lurk in (David) Smith's
Sculpture, illustr.
4 WASHINGTON POST Photograph of Una Hanbury and her Richard Neutra sculpture
alleged to be on view at Corcoran Gallery
7 EVENING STAR Action Line: Dealing with Children's Art Classes at
Corcoran School
WASHINGTON POST Paul Hume: Amati Strings (Corcoran instruments)
9 WASHINGTON POST Paul Richard: A Local Exhibition With International Appeal,
2 pgs., color illustr.
SUNDAY STAR MAGAZINE
Joanna Eagle: A Particular Magic (Workshop Dupont Center)
illustr.
10 WOMEN'S WEAR DAILY Joan Kramer: Article on Morris exhibition
12 WASHINGTON POST Paul Richard: An Image of a Man, 2 pgs. illustr., also:
Workshops First Night, 2 pgs. both Dupont
Center
13 WASHINGTON POST Editorial: The Mobe, mentions David Smith exhibition.
16 WASHINGTON POST POTOMAC: Dorothy Le Sueur: Fashion Flair From France,
photographed in color in Ed McGowin room
of Gilliam, Krebs, McGowin Exhibition. 2 pgs.
17 WOMEN'S WEAR DAILY Joan Kramer: Article about newly created Architectural
Department at Corcoran.
WASHINGTON POST Elizabeth Shelton: Quick Take-home Art. Children's Workshop
Sunday afternoon. illustr.
22 EVENING STAR Joy Billington: Shannon Art Viewers are Close-Mouthed, illustr.
23 WASHINGTON POST Corcoran receives Two Grants
WASHINGTON POST Jean Porter: Worldwide Crafts for Gifts, About Corcoran's
new Christmas cards.
24 NEWSWEEK Capital Art, about Walter Hopps, illustr.
EVENING STAR Tomorrow in Washington: article about Morris Exhibition.
25 WASHINGTON POST Paul Richard: Morris Sculpture Show 'Begins to Sing', 2 pgs.,
illustr.

October 1 - December 31, 1969, MANAGER OF PUBLIC RELATIONS

pg.3 PG

NOVEMBER 25 EVENING STAR M. M. Flatley: Sculpturings at Corcoran A Challenge To Viewers, illustr.

27 WASHINGTON POST Meryle Secrest: Light In Painting. About Leon Berkowitz, Corcoran School

WASHINGTON POST Photograph of Robert Morris Wood Sculpture.

28 WASHINGTON DAILY NEWS S.B.Conroy: The Art Of Cards. About Corcoran's new Christmas cards

30 SUNDAY STAR Frank Getlein: Three Exhibitions Show Art's Experimentations (Robert Morris)

DECEMBER 1 ARTS MAGAZINE Douglas Davis: Washington Letter, 2 pgs. illustr.

THE WASHINGTONIAN Ellen Hoffman: Daytime, Nighttime and Saturday, Too. About Corcoran School

PLAYTIME MAGAZINE December Calendar of Events

4 THE GEORGETOWNER Article mentioning William Wilson Corcoran and picture of him.

5 LIFE MAGAZINE Spacious Living In A Heap (Paolo Soleri) 4 pgs. color illustr.

6 WASHINGTON POST Paul Richard: The Back Room Boys (Joseph Shamon, 2 pgs. illustr.

7 WASHINGTON POST Michael Kernan: Steamy Art Suit(C.D.Kaufmann's suit involving Corot painting purchased from Corcoran

SUNDAY STAR MAGAZINE Elinor Lander Horwitz: The Uncommon Shopper, Corcoran Shop and available Christmas gifts.

8 NEW YORK MAGAZINE Sophy Burnham: The Manhattan Arrangement of Art and Money. Mentions Corcoran officials on pg. 40

9 WASHINGTON POST Harithas Files Libel Suit.

10 WASHINGTON POST Gary Arnold: The Silent Classics Continue, Corcoran School Film Series.

EVENING STAR Seminar on the Silent Cinema, Corcoran School

13 EVENING STAR M. M. Flatley: Know Him by His Art. (Moyens Collection and Patchen exhibition preview) illustr.

15 NEWSWEEK Harithas' letter to the editor.

16 WASHINGTON POST Meryle Secrest: The Flying Man Has Flown. Workshop - Dupont Center.

19 EVENING STAR Picture story of Dress Rehearsal for VIVA VIVALDI concert.

20 WASHINGTON POST Mary Wiegers: Account on VIVA VIVALDI concert.

21 WASHINGTON POST POTOMAC Marion Clark: Last Minute Gifts. (Corcoran Shop) illustr.

22 EVENING STAR Tomorrow In Washington: Corcoran Shows Kenneth Patchen's Art.

26 EVENING STAR Corcoran Ball Set

28 NEW YORK TIMES Grace Glueck: Different Drummer(Kenneth Patchen) illustr.

October 1 - December 31, 1969, MANAGER OF PUBLIC RELATIONS

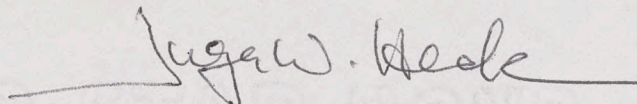
pg, 4

DECEMBER 28 PROVIDENCE (R.I.) SUNDAY JOURNAL, photograph of Robert Morris
exhibition, (AP)
29 WASHINGTON POST " " " "
" (AP)
WASHINGTON POST Paul Richard: Creepy Art (Moyens Collection), illustr.

TELEVISION COVERAGE:

DECEMBER 11 WTTG PANORAMA: Ed McGowin and several items from Sales Desk and
Rental Service
DECEMBER 25 WTTG PANORAMA: Paul Richard with several paintings from the Corcoran
collection.
DECEMBER 29 WTOP 7 o'clock
NEWS D. Peterson interviewed Curator James Pilgrim in
Robert Morris exhibition.

Respectfully submitted,



Inga W. Heck

TIMETABLE FOR CAPITAL FUND DRIVE

THE CORCORAN GALLERY OF ART

BOARD OF TRUSTEES' MEETING, JANUARY 26, 1970

CAPITAL CAMPAIGN SCHEDULE

DATE	PLANNING	ORGANIZATION	PROMOTION	SOLICITATION
JAN. '70	<p>Estimate of costs of engineering study</p> <p>Approval for engineering study</p> <p>Begin study of operating projections and capital needs</p> <p>Prospect identification and research begins</p>		<p>Augmented public relations program for Gallery/School/campaign begins</p> <p>Augmented cultivation program for special prospects begins</p>	
APR. '70		<p>Search for and involvement of potential campaign leadership</p>		
JUL. '70				

CAPITAL CAMPAIGN SCHEDULE

2.

DATE	PLANNING	ORGANIZATION	PROMOTION	SOLICITATION
OCT. '70	Engineering studies completed Preliminary report on operating projections and capital needs Draft of case statement begins Prospect evaluation begins			
JAN. '71	Operating projections and capital needs study completed Final case statement Prospect evaluation completed Feasibility study begins	Campaign Chairman appointed Enlistment of Campaign steering committee begins	Public information plan for campaign started Preparation of basic campaign literature begins	
APR. '71	Feasibility study completed Campaign goal set	Campaign steering Committee enlistment completed Major, Special and Corporation Committee organization begins	Public information plan completed Public announcement of campaign Public information program begins	Trustee/Governor solicitation begins

CAPITAL CAMPAIGN SCHEDULE

3

DATE	PLANNING	ORGANIZATION	PROMOTION	SOLICITATION
JUL. '71		Major, Special and Corporation Committee organization com- pleted	Campaign literature ready Regular reports to workers begin and continue to July 1972	Trustee/Governor solicit- ation completed Solicitation for individual major and special gifts begins Solicitation for corporate nucleus fund begins
OCT. '71		Leadership enlistment for general campaign begins		Solicitation for corporate nucleus fund ends General corporate solicit- ation begins
DEC. '71		Leadership for general cam- paign completed		
AN. 1 '72		Worker enlistment for gen- eral campaign begins		
AR. 1 '72		Worker enlistment for gen- eral campaign completed		
PR. 1 '72				General campaign begins

CAPITAL CAMPAIGN SCHEDULE

DATE	PLANNING	ORGANIZATION	PROMOTION	SOLICITATION
JUN. 1 '72			Final report to workers	General campaign ends All solicitation ends Clean up begins
JUL. 1 '72				Clean up ends
JULY BOARD Mtg.			Final campaign announcement	

Annual Giving and Membership			
Jan - Mar	Apr - June	July, Aug., Sept.	Oct. Nov. Dec.
Final billing follow-up and staff calling of lower category of members who have not renewed			Extra clerical held engaged
New members Open House	Members asked for names of prospective new members and lists prepared for new members Fall drive		Mail solicitation for new members
Pilot project -- personal solicitation of prospective donors for pro-rata introductory membership	Workers lined up for Fall renewal campaign and new members campaign.		Renewal campaign on higher categories of membership
Sub-committee to organize personal follow-up of \$50 & over unrenewed members	Special gift prospects for Fall selected and assigned		Drive for new members
Special Gifts sub-committee task begins	Personnel and tools for Washington business solicitation planned.		Billing of general membership with annual giving appeal (those names not assigned to workers)
	Business solicitation begins	Open House for potential new members	Special gifts campaign winds up and billing on outstanding pledges sent out.
	Printed material for Fall campaign prepared and supplies ordered		Follow up on selected portions of new member mail solicitation list
	Lists and mailing package for new members campaign prepared		First follow up on membership billing

THE CORCORAN GALLERY OF ART

WASHINGTON, D. C. 20006

METROPOLITAN 8-3211
AREA CODE 202

January 26, 1970

Trustees
The Corcoran Gallery of Art
Washington, D.C.

Gentlemen:

As Treasurer of The Corcoran Gallery of Art, I have filed a detailed report covering the financial transactions for the calendar year 1969. This report will be submitted to our auditor.

On December 31, 1969, the book value of the investments in the Consolidated Endowment Fund, including cash awaiting investment of \$59,225.21, aggregated \$3,468,088.04. Income from investment amounted to \$172,602.82 or a yield of 4.97%. (1968 yield 5.3%).

Since the last meeting, we purchased 18 shares of Standard Oil Co. of New Jersey and 205 shares of R. J. Reynolds Co., from the Gallery Fund donations, in the amount of \$10,333.08. We also transferred \$25,000.00 from the Endowment Fund to the Gallery Fund to meet current obligations.

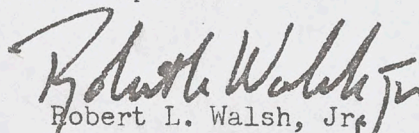
In the Gallery, which includes the Clark Wing, total expenses in 1969 exceeded the income by \$189,793.28. Budget expenses exceeded the income by \$172,497.54. The budget expenses of \$675,385.94 exceeded the budget of \$610,450 by \$64,935.91. (110.60%).

The Art School income exceeded the expenses by \$8,147.46. This covers the fiscal period September 1, 1969 through December 31, 1969.

Total cash, as of December 31, 1969, for operating expenses amounted to \$85,344.27. The Gallery Fund, cash in bank is as follows:

Gallery	\$-172,726.29
Clark Addn. Mtce.	- 49,162.25
Art School	<u>283,359.03</u>
Total Cash in Bank	\$ 61,470.39

As of the close of business December 31, 1969, The Corcoran Gallery of Art has no outstanding obligations other than current expenses.


Robert L. Walsh, Jr.
Treasurer

THE CORCORAN GALLERY OF ART
COMBINED STATEMENT OF RECEIPTS

January 1, 1969 - December 31, 1969

	<u>TOTAL</u>	<u>GALLERY</u>	<u>CLARK</u>	<u>GALLERY 1968</u>
Income from Investments	141,751.15	108,424.77	33,326.38	116,656.99
OTHER INCOME:				
Admissions	23,530.30	23,530.30		13,206.50
Donations	100,264.38			
	<u>- 6,166.43</u>			
	94,097.95	75,897.95	18,200.00	16,866.86
Women's Committee Contribution	66,500.00			
	<u>-25,678.00</u>			
	40,822.00	40,822.00		18,500.00
Membership Contribution	92,168.97	92,168.97		71,839.24
Museum Shop - Sales	28,967.21	28,967.21		20,649.53
Commissions - Rental Gallery	16,270.66	16,270.66		17,324.18
Commissions - Sale of Works of Art	342.50	342.50		1,159.50
Sale for Rights and Royalties	1,648.34	1,648.34		2,374.10
Miscellaneous Income	3,789.32	3,789.32		2,396.74
Transfer from other Funds	<u>59,500.00</u>	<u>59,500.00</u>	<u> </u>	<u>34,500.00</u>
	361,137.25	342,937.25		198,816.65
TOTAL INCOME	502,888.40	451,362.02	51,526.38	315,473.64
Total Budget Expended	<u>675,385.94</u>	<u>586,050.32</u>	<u>89,335.62</u>	<u>327,164.50</u>
Excess Budget Expenses over Income	172,497.54	134,688.30	37,809.24	11,690.86
Non Budget Expenses	<u>17,295.74</u>	<u>17,295.74</u>	<u> </u>	
Excess Expenses over Income	189,793.28	151,984.04	37,809.24	

OPERATION OF THE BUDGET

COMBINED STATEMENT

January 1, 1969 - December 31, 1969

<u>OPERATING EXPENSES</u>	<u>BUDGETARY ALLOWANCE</u>	<u>TOTAL EXPENDED</u>	<u>% EXPENDED</u>	<u>GALLERY</u>	<u>CLARK</u>	<u>DECEMBER 1968</u>
Equipment	10,600.00	12,330.58	116.32	10,410.58	1,920.00	8,886.43
Exhibitions - Net	69,000.00	159,215.12	230.74	159,215.12		22,198.86
Entertainment & Travel	11,000.00	9,823.11	89.30	9,678.59	144.52	3,061.04
Education Department	4,500.00	2,983.19	66.29	2,983.19		
Insurance - General	9,000.00	6,000.10	66.66	3,479.49	2,520.61	2,865.45
Insurance - Group	5,000.00	5,435.63	108.71	4,866.97	568.66	3,261.55
Membership Activities	15,000.00	15,327.09	102.18	15,327.09		12,039.42
Operation of the Building	45,150.00	35,996.97	79.70	29,079.97	6,917.00	45,232.86
Professional Services	9,500.00	9,345.53	98.37	8,550.70	794.83	5,053.47
Postage & Telephone	10,000.00	14,933.72	149.34	13,924.21	1,009.51	7,201.48
Publicity	7,500.00	7,073.92	94.31	6,446.95	626.97	5,936.12
Purchase of Art - Director's Discretionary Fund	3,000.00	3,000.00	100.00	3,000.00		2,000.00
Purchases - Museum Shop	18,000.00	18,671.33	103.72	18,671.33		19,243.49
Printing	48,750.00	32,330.31	66.40	32,375.46	4.85	25,153.16
Restoration of Works of Art	2,600.00	2,208.49	84.94	2,207.04	1.45	483.18
Restoration of Frames	3,000.00	50.00	16.66	50.00		711.74
Miscellaneous Expense	4,500.00	7,107.77	157.95	7,020.27	87.50	1,667.69
Art Rental Gallery	<u>3,000.00</u>	<u>3,287.22</u>	<u>109.57</u>	<u>3,287.22</u>		<u>3,393.41</u>
TOTAL OPERATING BUDGET	279,100.00	345,170.08	123.67	330,574.18	14,595.90	168,389.35

SALARIES, SOCIAL SECURITY, ETC.

Administrative & Staff	212,350.00	212,466.91	100.06	176,766.85	35,700.06	125,027.29
Guards & Workmen	<u>105,100.00</u>	<u>101,406.17</u>	<u>96.48</u>	<u>65,664.36</u>	<u>35,741.81</u>	<u>73,554.85</u>
Total Salaries	317,450.00	313,873.08	98.80	242,431.21	71,441.87	198,582.14
Pensions	2,400.00	1,200.00	50.00	1,200.00		2,000.00
Social Security	10,000.00	13,803.96	138.04	10,918.81	2,885.15	9,035.37
Unemployment Compensation	<u>1,500.00</u>	<u>1,338.82</u>	<u>89.25</u>	<u>926.12</u>	<u>412.70</u>	<u>1,280.20</u>
TOTAL SALARIES, ETC.	331,350.00	330,215.86	99.60	255,476.14	74,739.72	210,897.71
TOTAL BUDGET	610,450.00	675,385.94	110.60	586,050.32	89,335.62	379,287.06

NON BUDGET

Sale of Works of Art	25,500.00					
Less Purchases	<u>-16,072.00</u>			(9,428.00)		
Repairs (Stairs, Booth & Flood)				9,500.50		
African Jazz Concerts				7,688.01		
Architects Fees				3,988.82		
Special Projects				<u>5,546.41</u>		
				17,295.74		

THE CORCORAN SCHOOL OF ART

STATEMENT OF RECEIPTS

September 1, 1969 thru December 31, 1969

<u>INCOME:</u>	<u>DECEMBER</u> <u>1969</u>	<u>DECEMBER</u> <u>1968</u>
Tuitions:		
Regular - Applicable to School Year 1969-70	162,086.39	195,732.10
Saturday	23,696.23	24,530.32
Summer (for summer 1969)	<u>153.60</u>	
	185,936.22	<u>220,262.42</u>
Donations	491.76	5,612.87
Locker Rentals	508.00	667.00
Commissions on Vending Machines	58.54	342.46
Commissions - Art School Store	2,376.64	1,787.73
Lab Fees Less Purchases	<u>4,363.12</u>	<u>4,106.83</u>
Miscellaneous	95.00	64.56
Student Activities	15.00	
Income from Investments	6,800.55	6,892.61
Columbia School	<u>6,594.68</u>	
TOTAL INCOME	207,239.71	239,736.48
BUDGET EXPENDED	<u>199,092.05</u>	<u>172,324.43</u>
EXCESS INCOME OVER EXPENSES	8,147.46	67,412.05

THE CORCORAN GALLERY OF ART

MEMORANDUM TO _____

FROM _____

SUBJECT _____

file
1/24
trustees
folder

National Magazines 7,

incl. Life

Newsweek

Art News

Artb

Washingtonian

New York

THE CORCORAN GALLERY OF ART

MEMORANDUM TO _____

FROM _____

SUBJECT _____

National Newspapers

6 incl.

N.Y. Times (2)
Balto Sun
etc.

THE CORCORAN GALLERY OF ART

MEMORANDUM TO _____

FROM _____

SUBJECT _____

Local: 30 Wash.
Pool

22 Star
incl. 2 Magazine
Stories

JANUARY 15, 1970

To the Director
The Corcoran Gallery of Art
Washington, D.C.

Dear Mr. Hopps:

On behalf of the Art Rental and Sales Gallery I beg to submit the following report for the period October 1, 1969 through December 31, 1969.

I. The total income received for this period is as follows:

<u>1969</u>	<u>1968</u>
October \$2460.50	October \$1501.50
November \$ 456.00	November \$1201.50
December <u>\$1484.00</u>	December <u>\$2055.00</u>
\$4400.50	\$4758.00
	<u>DECREASE: \$ 357.50</u>

II. Percentage of sales to rentals based on income received:

<u>Fourth Quarter, 1969</u>			<u>Fourth Quarter, 1968</u>		
	works rented	works sold %sold		works rented	sold %sold
Oct.	115	7 6.1%	Oct.	57	2 3.5%
Nov.	31	5 16.1%	Nov.	70	2 2.9%
Dec.	79	16 20.2%	Dec.	82	2 2.4%

The sale of 16 works in December is one of the highest numbers of monthly sales evidenced in the Art Rental/Sales Gallery.

III. Total number of rentals:

<u>Fourth Quarter, 1969</u>	<u>Fourth Quarter, 1968</u>
225	209

page two

A. Number of new renters- Fourth Quarter 1969

October	18
November	7
December	<u>15</u>

total 40

IV.

Current number of paintings and works of art in the Art Rental Gallery:

345

Current number of paintings and works of art being rented:

151

<u>TOTAL</u>	<u>496</u>
--------------	------------

Sales pending 9

The volume of rentals and sales for the month of October indicates the continuation of increased response to the Art Rental Gallery in its new location. The decrease in rentals and income in November may be attributed to the fact that the Rental Gallery was closed for approximately two weeks during that month for Curatorial selection of works by area artists, inventory of the new collection and installation of a new exhibition. Gallery operation resumed at the end of November with a special Members Opening, held in conjunction with the Publications and Sales department, which served to introduce the new collection and reactivate Members' interest in the Art Rental Gallery.

During this quarter there has been a marked increase in the number of works in the Rental Gallery Collection with a concentration on graphic works. The addition of a specially selected group of graphic works for sale only has met with great success as indicated by the sales figures for December.

Respectfully submitted,

Betty Engel
Betty Engel
Art Rental

FOUR STAR BRAND
SOUTHWEST
25% COTTON FIBER

QUARTERLY REPORT

OCTOBER - DECEMBER 1969

DEVELOPMENT OFFICE

January 11, 1970

During this quarter, a major preoccupation of the Development Office was trying to secure funds to underwrite the Paolo Soleri exhibition and two proposed catalogs. The Corcoran has so far received promise of a grant of \$22,000 from the Prudential Insurance Company of America to underwrite the exhibition itself and a grant of \$10,000 from the Department of Housing and Urban Development to underwrite the boxed catalog. It should be noted that fulfilling the procedural and public relations requests for these two grants has been and continues to be extremely time consuming. The Development Office is still endeavoring to obtain underwriting for catalog number #2 in connection with this exhibition.

During this quarter, the Development Office prepared a request to the D. C. Commission on Fine Arts for \$100,000 a year to support the Gallery's operation. We have no indication as to how this request will fare in 1970 but the Corcoran must in the future look to the city for budget support, just as the museums in Boston, New York, Philadelphia, Baltimore and other cities now do.

A request was also prepared for \$7,500 to the Junior League of Washington for a two year pilot project involving workshops for Spanish speaking children in the Greater Metropolitan area. The League has expressed interest in this project but will not take final action on the application until May.

The Corcoran Gallery received a grant of \$500 from the Queene Ferry Coonley Foundation for integrated mixed-media workshops for D. C. school children.

The Development Office during this quarter has also been deeply involved in sorting out the mechanics of billing our membership and asking them for annual gifts, exploring the feasibility of launching a capital campaign sometime in the future and preparing a timetable for this, and preparing a floor plan/membership brochure for distribution to all Gallery visitors.

Continued

The total donations for the calendar year 1969 were \$166,000 as opposed to \$37,896 in 1968.

The report of the Membership Secretary is appended.

Sullivan Paole

MEMBERSHIP REPORT

Quarterly Report

October 1, 1969

to

December 31, 1969

Respectfully submitted,

Barbara Bell

Barbara Bell

MEMBERSHIP REPORT

Membership proceeds - 10/1/69 - 12/31/69

\$53,021.00
(above figure includes
\$4,845.00 from Russian tour)

October	\$ 7,275.00
November	16,527.00
December	24,374.00

Membership proceeds - 10/1/68 - 12/31/68

\$38,912.97

October	\$ 4,250.00
November	20,515.00
December	14,147.00

Increase

\$14,108.08*

BREAKDOWN OF MEMBERSHIPS BY CATEGORY

		<u>1968</u>	<u>1969</u>
A	Single memberships	1,111	1,906
B	Double memberships	1,655	2,161
C	Associate memberships	83	119
D	Sustaining memberships	162	153
H	Honorary memberships	85	160
E	\$250 and up - Sponsors		55
S	Students	49	10
	Other categories	221	214
		<u>3,366</u>	<u>4,778</u>
	<u>Increase</u>		1,442

TOTAL MEMBERSHIP INCOME

Membership Income - 1968

\$71,839.24

Membership Income - 1969

\$92,168.08*

Increase

\$20,329.73*

*Includes Russian Tour \$4,845.00

MEMBERS' ACTIVITIES

Exhibition Previews:

Gilliam, Krebs and McGowin George Lee: Color Photography	October 3	Attendance - 1,017
David Smith	October 17	Attendance - 2,668
Robert Morris	November 24	Attendance - 710
Joseph Shannon	November 21	Attendance - 673
From the collection of H. Marc Moyens	December 12	Attendance - 889
Kenneth Patchen	December 12	" "

Concerts :

Gottschalk Centenary Concert	October 23	Attendance - 106
Viva Vivaldi	December 19	Attendance - 589

Lectures:

Walter Hopps - Contemporary Art in Washington	October 9	Attendance - 208
Brian O'Doherty - "David Smith and the Idea of Language"	November 13	Attendance - 96
Marcia Tucker - Lecture on the work of Robert Morris	December 4	Attendance - 60

Films:

The Blue Angel	October 16	Attendance - 190
The Eternal Mask	November 20	Attendance - 88
My Uncle	December 11	Attendance - 94

Additional Lectures:

Women's Morning Lecture Series	October 8	
	October 22	
	November 5	
	November 19	
	December 3	

Andrew Hudson Seminars

CONSERVATION REPORT SUBMITTED BY RUSSELL J. QUANDT, RESTORER,
FOURTH QUARTER, 1969:

Rembtandt Van Rijn, <u>Heinrich Schutz</u> cleaning completed with xylene; minutely, cupped paint was flattened with a tacking iron and wax adhesive; 1st surface coating of damar in xylene and turpentine; inpainting with pigments in petroleum solution (mineral thinner and petroleum benzine) of acryloid B67; spray coating of Lucite 44 in petroleum	49 hours
Thomas Eakins, <u>The Pathetic Song</u> - relined	29.5 "
De DeBan Harpsichord (W.A. Clark Collection) - examina- tion; conference with Mrs. Phillips and Mr. Domit	4 "
Ammi Philips, <u>Portrait of Woman</u> - cleaned	3 "
Examination of works vandalized in the Gallery:	
Eastman Johnson, <u>The Shelter</u>	
Elihu Vedder, <u>In Memoriam</u>	
George Inness, <u>Sunset in the Woods</u>	
Abbott Thayer, <u>Monadnock</u>	3 "
William Glackens, <u>Luxembourg Gardens</u> tested varnish coating; framed	4 "
Horace Bonham, <u>Nearing the Issue at the Cockpit</u> reformed scratch in surface varnish	2 "
Sir Peter Lely, <u>Countess of Chesterfield</u> - inpainted loss	6 "
Frank Linton, <u>Mabel Linton Williams</u> - framed	1
Eugene Isabey, <u>The Wedding Festival</u> - inpainted scratch	2 "
George P.A. Healy, <u>John Quincy Adams</u> - surface coated; framed	2 "
Robert Salmon, <u>Harbor Scene</u> - removed old inpainting (by RJQ); inpainted damages, discolorations; surface coated; framed	4 "
Total:	109.5 hours
Time due, 1969: 18 days, 6 $\frac{1}{2}$ hours	
Time, 4th Quarter: 13 days, 5 $\frac{1}{2}$ hours	
To be applied to 1970: 5 days, 1 hour	

THE
CORCORAN
SCHOOL
OF ART

January 16, 1970

Mr. George E. Hamilton
President
The Corcoran Gallery of Art
17th Street and New York Avenue, N.W.
Washington, D. C. 20006

Dear Mr. Hamilton:

Aldie conveyed to me as Chairman of the Committee on the Art School your request for the Committee's views on supervision of the Art School even though you recognized that the newly formed Committee has had little time to gain insight into School affairs.


The purpose of this letter is to convey to you the results of the deliberation on your request in a meeting held on January 14, 1970. After listening to Aldie's presentation of the problem and after due discussion, the Committee resolved unanimously to recommend to you that Mr. Slade be appointed Dean of the Art School by February 3, 1970, vice Mr. Eugene Myers.

The Committee deliberated as to whether to offer a further comment on a possible role for Mr. Myers elsewhere in the Corcoran complex, and we resolved to leave the responsibility for this recommendation to the Executive Vice President and yourself, supporting whatever decision is made. This resolution was adopted after expression of views ranging from "his retention in any role in the Corcoran complex would perpetuate some of the problems we were seeking to solve" to "his proven administrative ability should be preserved for the benefit of the Corcoran complex."

Realizing that the decision on appointments of senior School staff, at least in the circumstances, rests with higher authority than our Committee, I requested Committee members to avoid all comment on the substance of this letter in the hope that public speculation regarding possible personnel changes could be contained until your decision is made.

I am forwarding these comments to you through Aldie.

Sincerely yours,


Carleton B. Swift, Jr.

Chairman
Committee on the Art School

This page was intentionally removed due to a research restriction on all Corcoran
Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

This page was intentionally removed due to a research restriction on all Corcoran
Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.